

Education Policy Committee

INTENT TO REVIEW FORM

To be completed by the responsible administrator or the delegated writing authority and submitted to Education Policy Committee (EPC) for feedback in advance of draft policy submission.

1 Please check all that apply.

Create new policy

Combine policies

Review existing policy

Change in responsibility

Request to rescind

Request changes driven by regulatory or legislative changes

2 **For new policies** – please explain what the need is for this policy and what the intended impact is. **For updated policy** – please provide a short summary of what the updates will be.

Please complete below (*for new policies, please leave “Policy Number”, “Current Policy Effective Date”, and “Current Policy Next Review Date” blank*):

Policy Number:

Policy Name:

Approval Body:

Administrative Responsibility:

Executive Responsibility:

Current Policy Effective Date:

Current Policy Next Review Date:

Anticipated Completion Date:

Delegated Writing Authority (if different from administrator):

4 Impacted Communities

Please select the community or communities that are primarily impacted by this policy. Check all that apply.

Employees

Students

Public

5 Relevant Legislation or Regulation

Please provide a list of related legislation, regulation or external standards you anticipate referring to in the development or renewal of this policy.

6 Initial Consultations and Timeline

Please provide a list of key consultations you anticipate for the development or renewal of this policy (and associated procedures where applicable), as well as timelines for these consultations and the development and submission of a policy draft to EPC.