

## Briefing Note – New Course

Date:

Submitted by:

Rationale for the development of this new course:

Course Code:

Course Number:

Course Credit:

Course Title:

Number of weeks:

Course Details – pick all that apply and indicate number of hours per week:

- Lecture Hours
- Lab Hours
- Seminar Hours
- Practicum Hours
- Work Term Hours
- Other Hours
  
- Total Hours

Which program is this new course being developed for?

Will this course be replacing a current course?

If yes, can a student get credit for both the proposed course and the replaced course?

If yes, what other courses or programs will be impacted by this change?

Are there technology requirements?

If yes, indicate what they are:

Will you be seeking a course-to-course transfer agreement for this course?

Who have you consulted with on the development of this new course?

Do you plan to attend the CC meeting?

What is the implementation date for the new course?

Development considerations:

- Open Education Resources
- Delivery method
- Teaching and Learning approach
- Assessment alignment
- Course expectations

Approval in Principle signatures:

School Chair

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School Dean

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Vice President, Education and Students

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Education Council Chair

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