**Call to Order:**

**Committee Member Attendance:**

Arleen Gallo, Co-Chair and Management Rep [ ]  Dave Briggeman, Co-Chair and BCGEU Rep [ ]

Rob Schwarzer, Management Rep [x]  Terry Balyk, PPWC Rep [x]

Martin Keyserlingk, Management Rep [ ]  Donna Drover, Management Rep [x]

Bob Kalmakoff, PPWC Rep [ ]  Holly Martin, PPWC Rep [x]

Tracy Punchard, Management Rep [ ]  Daryl Jolly, Management Rep [ ]

Ross White, BCGEU Rep [ ]  David Ringheim, BCGEU Rep [ ]

Tarunjit Jassar, Management Rep [x]  Emily Moorhead, Minute taker [x]

**Review Previous Minutes: May 27, 2021**

Approved [x]  As presented.

Revisions Needed [ ]

**Approve Agenda:**

Additions [ ]

Nothing to add [x]  Agenda approved as presented.

**Old Business:**

|  |  |
| --- | --- |
| 1. Stats Report (Standing item) – Arleen & Donna
 | * No new claims. Four total claims for the year with 25 lost time days split between 2 of the claims.
* One first aid at SK – a student pinched their finger in machinery. A sign is being created and posted for safety.
 |
| 1. Inspection Review:
	1. Shambalah Music Studio: Ross
	2. Gymnasium & Mary Hall: Tarunjit & Ross
	3. North Trades: Dave B and Rob S

Upcoming:July – KSA (Donna)August – South Trades (David R and Rob S) | * Complete. Donna to review for workorders.
* Complete. Inspection report is with Ross for submission.
* Not yet complete.

**Action:** Rob to connect with Donna on date for walk through. |
| 1. FWW Dust Collector Update (Standing item) -
 | * Still in the engineering phase.

**Action:** This item can be removed from the agenda as work will not continue until next summer. |

**New Business:**

|  |  |
| --- | --- |
| 1. Covid-19 Update – Donna
 | * The four-step restart program has been posted on the College website.
* The return to campus guidelines are expected to be released the first week of July. There will be language around any measures that go above and beyond the provincial orders - the college cannot ask or enforce students or employees to ask for measures that are beyond the province.
* The province is scheduled to move to step 3 on July 1. July and August will be transitional months. On August 1, masks will become recommended and not mandatory. The province will be changing the language around ‘recommended’. It will be a personal choice as we are in a period of transition.
* Hand sanitizer stations will still be spread throughout the campuses.
* We will move from a COVID-19 plan to a communicable disease document. This document will be much more broad and high level. This will discuss influenza, mumps, measles, chickenpox, etc. as COVID-19 will be considered a communicable disease. This will touch on protocols required (i.e. daily screening).

**Action:** Donna to send the document to the committee when it is ready. |

Next meeting: July 29, 2021