**Call to Order:**

**Committee Member Attendance:**

Arleen Gallo, Co-Chair and Management Rep [x]  Dave Briggeman, Co-Chair and BCGEU Rep [ ]

Rob Schwarzer, Management Rep [ ]  Heather Bishop, Minutes [ ]

Martin Keyserlingk, Management Rep [ ]  Donna Drover, Management Rep [ ]

Holly Martin, PPWC Rep [x]  David Ringheim, BCGEU Rep [ ]

Tracy Punchard, Management Rep [ ]  Tarunjit Jassar, PPWC [x]

Ross White, BCGEU Rep [ ]  Steve Perepelkin, PPWC [x]

Laura Neigel, PPWC Rep [x]

* No quorum

**Review Previous Minutes from Nov 24, 2021**

Approved [ ]

Revisions Needed [x]

**Approve Agenda:**

Additions [ ]  See below

Nothing to add [ ]

**Items added to agenda:**

**Old Business:**

|  |  |
| --- | --- |
| 1. HSE issues – Welding students changing gas tanks & potential for students being locked in compound.
 | * Rob confirmed students were being supervised and these no longer issues. - Already completed so did not need to be on agenda
 |
| 1. Stats Report (Standing item) – Arleen & Donna
 | WorkSafe Claims or Lost time days to Date First aid incidents to report Arleen reported out First aids with Laura and potential work safe as a result of slip trip, but not sure yet. |
| 1. Inspection December Review:
 | Explained to Steve P. The process and responsibility for inspections and that an inspection schedule will be given to him by Laura. Or placed in Moodle |
| December Inspections – Updates | Nothing to review |
| Night Lighting at 10th Street – Update - Laura | Followed up with Martin, light fix and needs more parking in the main parking area, by Mary Hall, property of City of Nelson and explained the concern. Bigger then just putting in new lights, new H/C building going up, make that street lighter, and opportunity to light it up or additional light. – long term strategy raised to Donna for radar.  |

**New Business:**

|  |  |
| --- | --- |
| 1. Campus Update – Donna
 | * N/A
 |
| 1. Hazardous Waste Pick up - Laura
 | * Coastal Harbor making a trip mid-January, and big clean up right away and then NOV/Mar going forward. All hazard materials, - Laura is coordinating waste pick up
 |
| 1. Terms of Reference - Donna
 | * JOHS in Castlegar, purpose the TOR be changed, so that Nelson and Castlegar different TOR, at least 4 committee members represent 2 of the 3 unions and one of management. - to be discussed at January 2022. (TOR on the Moodle) and Laura to send out proposed changes.
 |

Next meeting: January 20, 2021 – main meeting for TOR

Action:

-Laura to assist Steve to get set up on Moodle

- Laura to add the purposed TOR in the Moodle site and send out

- Arleen to raise issue of waste management area in Castlegar ( down spout- causing ice) as a priority with Donna and Kerry.