**COVID-19 Working Group for Continuity and Recovery**

**Infrastructure, Facilities, Technology & Operations**

**Terms of Reference**

**Purpose:** The Infrastructure, Facilities, Technology & Operations Continuity and Recovery Working Group will be responsible for planning and implementing the recovery and continuity of infrastructure, technology, operations, college services, health and safety mandate of Selkirk College during the COVID-19 pandemic.

**Team**

* College Services Managers Group
* Health and Safety Advisor
* Subject matter experts

**Scope of Responsibilities**

Providing leadership in collaborative, creative, effective COVID-19 continuity and recovery planning, specifically:

1. The development of Safe Working Procedures (SWP) for the overall College that follow the directives and recommendations from the Public Health Officer, WorkSafeBC and the Ministry of Advanced Education, Skills & Training;
2. The development of *COVID-19 Return to Campus Guidelines* that inform day-to-day operations and expectations of employees and supervisors at campus and learning centres;
3. Development of plans and strategies that will guide the recovery of the areas of operation listed;
4. Providing leadership to the College by researching, adapting, and implementing best practices for recovery during and following the pandemic.

**Specific Output**

* Safe Working Procedures;
* COVID-19 Return to Campus Guidelines;
* College Services COVID-19 Continuity and Recovery Plan.

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