SECTION 1: EMPLOYEE INFORMATION			
LAST NAME:	FIRST NAME:		
SCHOOL/DEPT:			
	ACCOUNT #:	8	399
SECTION 2: TYPE OF DEVICE REQUIRED			✓
Standard Cell Phone talk and text only with no e-mail or internet capability			
Smart Phone e.g. iPhone required for e-mail and internet usage			
Sim Card for Tablet required for iPad WiFi usage			
Why is device required?			
SECTION 3: TYPE OF PACKAGE REQUIRED			✓
Voice Plan – Low Usage	\$13.50/mo		
Voice Plan – Medium Usage	\$22.00/mo		
Voice Plan – High Usage	\$25.00/mo		
Data Package (e-mails, internet)	\$30.00/mo additional		
Sim Card for Tablet	\$5.00/mo		
Why is package required?			
SECTION 4: APPROVALS			
DEPARTMENT HEAD/DEAN/CHAIR	SIGNATURE	DATE	
DIRECTOR OF FINANCE (required for all data packages)	SIGNATURE	DATE	