



Nelson JOHS Committee Minutes
February 22, 2018
PAT 307

Call to Order:

Committee Member Attendance:

Arleen Gallo, Co-Chair and Management Rep
Rob Schwarzer, BCGEU Rep
Ron Zaitsoff, Management Rep
Pat Bidart, , Management Rep
Carter Balzer, BCGEU Rep
Kim Barker, PPWC Rep
Tom Babott, BCGEU Rep
Daryl Jolly, Management Rep
Donna Drover, Management Rep

Dave Briggeman, Co-Chair and BCGEU Rep
Barb Ihlen, Management Rep
David Stryck, BCGEU Rep
Bob Falle, BCGEU Rep
Larry Perepolkin, PPWC Rep
Holly Martin, PPWC Rep
Ross White, BCGEU Rep
Jodie Reay, PPWC Rep
Terry Balyk, PPWC Rep

Review and adopt previous meeting's minutes of 1/25/2018.

Approved
Declined

Approve Agenda:

Additions
Nothing to add

Old Business:

1. Stats Report (Standing item) - Arleen

1 WCB so far and 26 LT days from last year claim

One first aid on Tenth not due to campus injuries, and one first aid at Silver King that will be reported on next month.

2. Inspection report:

See new procedures in the attached inspection workbook that Jodie will send out to all employees along with inspection schedule. JOHS members to provide feedback if they have any.

3. Policy Review: Working Alone/Safe Scent

Scent Safe policy has been submitted to PRC.

Looking at a call in center for work alone policy. Costing out prices and will bring it to Leadership Team for approval to move forward.

4. Respirator Program – Tool Room Attendant – Rob/Pat

Action: Donna to follow up with WorkSafe regarding David providing training. If there are a lot of people to train, then we will bring someone in. Completed

Action: Donna will follow up with WorkSafe regarding work alone during travel.

Donna spoke to WorkSafe who confirmed as long as someone can pass along the knowledge to meet the regulations set forth by Work Safe we can have an employee be the trainer.

Trowlex can provide training to our employees that will meet WorkSafe requirement. Could cost \$1600 for trainer. JOHS Committee prefers to bring in Trowlex.

Action: Donna to find quotes for training

5. Trip and fall hazard at front entrance to Patenaude Building on city sidewalk – Bob Falle

Action: Donna to elevate this issue to Kerry. Barb will complete this action as she has been corresponding with the City.

City needs to mark the hazard.

6. WHMIS Program Review – Jodie

Action: Jodie will send out WorkSafe WHMIS informational video

WHMIS focus has shifted so we don't overwhelm anyone. Current focus will be creating inventory of chemicals and keeping that inventory in a shared folder where Jodie can access for fire plans.

Action: Terry to complete this action

7. Student Trip at Silverking – Jodie/Donna

Action: Maintenance to tie yellow bow at end of handrail showing caution

8. Snowbanks

Action: Maintenance to shovel snowbank down so people can see sign showing where the entrance is Proper path has been created

Cars are parking outside residence where they really shouldn't be

Action: Jodie to check area outside residence at Tenth to see if it's a fire access zone and if so get no parking sign.

New Business:

1. Smoking Policy Review – Donna/Jodie

Conflicting policies with designated smoking areas and no smoking within ten meters of a door, one policy needs to be adopted.

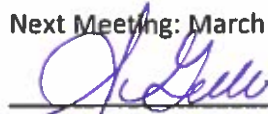
Action: Will be a lengthy process but move forward with designated smoking areas.

2. Weekend Campus Parking Lot/Sidewalk Winter Maintenance - Ron

Maintenance does not work Saturday or Sunday and campus is open, need to determine how to address that.

Action: Ron to look at existing job descriptions for weekend attendants and will go from there

Next Meeting: March 29, 2018, Silver King Board Room



Co-Chair – Arleen Gallo/Dave Briggeman

