

## 2016 Holiday Closure

In accordance with past practice the College will observe statutory holidays the same as Provincial Government offices.

The College will close to the public on **FRIDAY, DECEMBER 23, 2016 at 4:00 PM** and will re-open on **TUESDAY, JANUARY 3, 2017**.

Holiday STATs for ALL employee groups are: December 25, 26, 2016 and January 1, 2017.

December 25 falls on Sunday this year and will be observed Tuesday, December 27, 2016.

January 1, 2017 falls on a Sunday and will be observed Monday, January 2, 2017.

### **Specifics for all employee groups:**

#### **BCGEU**

As per Article 12.06, the days falling between Christmas and New Year's (December 28, 29 & 30) shall be reported as non-instructional duty days.

#### **EXEMPT**

As per Article 5, December 24 is a statutory holiday. As December 24 falls on a Saturday this year, it will be observed Wednesday, December 28.

As per Article 4.J., December 29 and 30 are to be reported as days off with pay.

#### **PPWC**

As per Article 8.01 and 8.05 December 24 is statutory holiday. As December 24 falls on a Saturday this year, it will be observed Wednesday, December 28.

As per Article 9.08 December 29 and 30 are to be reported as days off with pay.

#### **SCFA**

Faculty are to report December 28, 29 and 30 as PD, vacation or assigned duty days.

As per Article 11.2 Faculty Assistants are to report December 28, 29 and 30 as days off with pay.

Note that arrangements for utilizing PD, vacation or assigned duty days should be made with your School Chair/Dean.