

## CODE OF CONDUCT FORM

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**Print Name: (First, Last)**

- Observe the highest principles of integrity, professionalism and fair practice to maintain the confidentiality and privacy of information arising out of the search process, **including candidate information.**
- Maintain the confidentiality of all information within the context of the search.
- The Selection Committee is expected to operate on the basis of strictest confidentiality. That is, it is the obligation of the Committee members never to discuss outside of the Committee what has been said during a meeting, nor to divulge the confidences and opinions concerning potential candidates for the position, nor to reveal the names of these candidates.
- Act with honesty and integrity in any activities or interactions during the search process and do not undertake actions that may unfairly or unlawfully jeopardize a candidate's current employment.
- Attend and be punctual for committee meetings and attend all interviews. Undertake to participate fully in discussions and complete all required undertakings in the manner and timeframes requested.
- Treat committee members with dignity and respect; be fair, reasonable and courteous in interactions with each other.
- Treat all candidates with dignity and respect.
- Adhere to the spirit of all applicable human rights, employment laws and regulations and treat candidates without prejudice or unjustified discrimination.

***I acknowledge that I have read and agree to be bound by the Code of Conduct.***

**Signature:** \_\_\_\_\_

**Date** \_\_\_\_\_