



JOHS Committee Minutes

October 24, 2024

Teams, Sentinel 118, Silver King Boardroom

Territorial Acknowledgment: *Selkirk College acknowledges the traditional territories of the Sinixt (Lakes), the Syilx (Okanagan), the Ktunaxa, and the Secwépemc (Shuswap) peoples.*

Call to Order:

Committee Member Attendance

Donna Drover, Co-Chair and Management Rep

Dave Briggeman, Co-Chair and BCGEU Rep

Jason Dacosta, Co-Chair and SCFA Rep

Tracy Punchard, Co-Chair and Management Rep

Heather Bishop, Management Rep

Rod Fayant, PPWC Rep

Niki Menard, PPWC Rep

Jim Leitch, BCGEU Rep

Ken Zdebiak, PPWC Rep

Tracy King, PPWC Rep

Gerald Lightburn, PPWC Rep

Carol Currie, Management Rep

Cory Gigliotti, H&S Rep

Laura Neigel, Management Rep

Rob Schwarzer, Management Rep

Martin Keyserlingk, Management Rep

Holly Martin, PPWC Rep



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David Ringheim, BCGEU Rep

Katie Comrie, SCFA Rep

Marilyn Rivers, Management Rep

Rick Tatangelo, PPWC Rep

Admin

Review and adopt previous meeting's minutes of 09/26/2024 (Castlegar & Nelson).

Approved

Not approved, quorum not met. No Nelson reps

Declined

Approve Agenda:

Additions

Nothing to add

- Poison ivy signage

1. Campus Update (Heather)

	Action Item(s)
Trail access being changed – for access call to get your FOB updated Fire Department has a key box outside Master keys still work	

2. Health & Safety Update (Laura)

	Action Item(s)
Current Marketing Campaigns - Flu clinic campaign - If you're sick, stay home Fire Drill recap – generally went well, need	



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some training for students. Silver King has some quiet alarm areas (being upgraded)	
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3. Stats Report – Aug 14/24 to Sept 17/24

	Near Misses	First Aid	WorkSafeBC Claims
This period	4	13	
This period last year	8	22	
Year-to-date	29	142	

	Action Items
<p>Near Misses - 4</p> <ul style="list-style-type: none"> • Smoking cigarette pole • Debris from roof falling onto student – resolved with better contractor communication • 2 regarding bear-spray. Info package regarding bear spray being compiled • Rick explained how fumes got into South Trades from roof work and how it was resolved • Fall with no first aid – Laura explained 	
<p>First Aid - 13</p> <ul style="list-style-type: none"> • Castlegar – 0 • Trail – 1 – practicum student • SK – 9 – small wounds • SK – 1 staff • Tenth ST – 1 – minor wound 	H&S to monitor for trends and create awareness campaigns to try and reduce injuries



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<ul style="list-style-type: none">• Victoria St – 1 minor wound	
WorkSafeBC Claims <ul style="list-style-type: none">•	No update, Donna was away



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4. Inspections

	Action Items
<p>Inspections</p> <ul style="list-style-type: none"> • Most completed and compiling results and action items 	<p>-Monthly inspections are now being conducted in March and June</p> <p>-If there is a need for an inspection, please contact Health & Safety to schedule</p> <p>ACTION: Keep inspections for all campuses on agenda moving forward</p>

5. Training and Education

	Action Items
<p>October 22nd JOHS training at Celgar cancelled. Looking for other options</p>	
<p>Course Offerings:</p> <ul style="list-style-type: none"> • Check JOHS folder for training opportunities 	<p>All members – if you complete training please report it to H&S for tracking</p>

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6. Review of Old Business (Review and updates on outstanding business from previous meeting(s))

	Action Items
<p>Radon awareness – constant testing in areas of concern. Levels typically low in most areas. Areas with slightly elevated levels have fan installed, specialists consulted and long term testing to be conducted over the winter.</p>	<p>Long term testing starting soon, results in spring Short term testing still being done in some areas</p> <p>So far short term results are much lower than expected</p> <p>Laura - Sending a radon explanation to each campus</p>
<p>First Aid – concerns regarding first aid staffing levels. As this is mandated based on employees not students there is concerns regarding enough first aid attendants to provide service to students and staff.</p>	<p>Exploring options to expand the first aid attendant pool to ensure full coverage of both students and staff. Clarification – we help everyone First aid is sometimes a Department requirement</p>
<p>Safe work procedures – SWP are coming into H&S and being compiled. Concerns about having SWP widely available as this may lead to “copy and paste” of procedures.</p>	<p>Work in progress by H&S</p>

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Roofing work causing disruptions and safety concerns at Silver King	
- No update	

7. New Business

	Action Items
Poison Ivy Signage	Laura – working with grounds committee regarding signs, awareness, re-routing paths

8. Round Table – Concerns or shout outs

Rod – concerns about bear proof garbage can from city of Trail	Heather – One is coming, needs follow up
Jason – curious about safety protocol with contractors	Laura – Has been in discussion with Eric Ehman about requirements during quoting procedure
Carol – Concerns about first aid coverage with staff away	Laura – Currently working on more coverage
Rick – Concerns about better communication to turn of HVAC during a bear spray incident	
Laura – H&S spreading out, Cory to have an office at Silver King	
Rick – lightning strike disabled fire alarm panels, there has been a fire watch since then – 90% of the system restored	Laura - will get back to Cory regarding his concern

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<p>Cory – Concerns about lack of reports when the fire department is called</p>	
<p>Carol – Question about panic button function at Trail</p> <p>Carol & Jason – Concerns about communication regarding panic buttons not working</p>	<p>Heather – They haven’t worked for some time.</p> <p>Heather – Will look into the communication process</p>
<p>Laura – AED and Naloxone boxes in student housing</p> <ul style="list-style-type: none"> - More AED and Naloxone boxes in other campus locations 	

Next meeting: *November 28, 2024, 2 PM, Teams, Silver King Boardroom, Sentinel 118 (Castlegar)*