**Territorial Acknowledgment:** *Selkirk College acknowledges the traditional territories of the Sinixt (Lakes), the Syilx (Okanagan), the Ktunaxa, and the Secwépemc (Shuswap) peoples.*

**Call to Order:**

**Castlegar Committee Member Attendance:**

Donna Drover, Co-Chair and Management Rep  Heather Bishop, Management Rep

Rod Fayant, PPWC Rep  Niki Menard, PPWC Rep  Kerry Clarke, Management Rep  Rhonda Schmitz, Management Rep  Jason Dacosta, SCFA Rep  Jim Leitch, Grand Forks Rep  Paul Rodrigues, PPWC Rep  Tracy King, PPWC Rep  Gerald Lightburn, PPWC Rep  Carol Currie, Management Rep  Cory Gigliotti, H&S Rep  Laura Neigel, Management Rep

Dave Briggeman, Co-Chair and BCGEU Rep  Rob Schwarzer, Management Rep  Martin Keyserlingk, Management Rep  Holly Martin, PPWC Rep  David Ringheim, BCGEU Rep  Tracy Punchard, Management Rep  Steve Perepelkin, PPWC  Cory Gigliotti, H&S Rep  Marilyn Rivers, Nakusp & Kaslo Rep  Emily Moorhead, Admin

**Review and adopt previous meeting’s minutes of 9/13/2022 (Castlegar).**

Approved

Declined

Reviewed previous action items.

**Review Previous Minutes from 9/22/2022 (Nelson)**

Approved

Declined

**Approve Agenda:**

Additions  New Business: Busses in Castlegar, Pit, Winter Driving

Nothing to add

Agenda approved as presented.

**Campus Business:**

Heather’s Campus update

* Focus is on Trail campus.
  + Hired existing internal custodial employees. Coverage will begin November 7.
  + Mid-terms were successful in the Castlegar gym.
  + Working on updating myselkirk links for the Trail campus.

**Standing Business:**

1. Review of Old Business
   * Evaluations – December meeting these will be completed as a group
     + Evaluations will take place at the December joint meeting.
   * For access to minutes they can now also be found posted on myselkirk – under HSE and the JOHS Castlegar or Nelson tab. See link for reference: <https://my.selkirk.ca/staff/dept/safety/jointoccupationalhealthandsafetycommittee/meetingminutes/>
   * BCGEU member request – Jen Cliff-Marks will need to send an email out to BCGEU to find a new member. Nothing new on this item
2. Stats Report: -Laura-

First Aid and WorkSafe

4 first aid in Castlegar – 2 Return to work, 2 Referred to Medical Aid, no claims

6 first aid in Nelson – 4 Return to work, 1 Referred to Medical Aid, 1 claim

* Reminding employees to continue to fill out incident forms.

Near Miss/ Unsafe Conditions –

Castlegar – 6 incidents

* Sink came off the wall
* Falling tree branches
* Hives from cold water, trouble contacting First Aid
* Panic attack, Slocan lake trip
  + Q: Are mental health and physical health separated?
  + A: We do not have a mental health attendant at this time. This came in as a near miss.
* Seizures (student) on public bus
* Walked into tree, Nemo campground

Trail – 4 incidents

* Fresh urine at front doors x2
* Open drug selling and use
* Makeshift camp setup

Nelson – 4 incidents

* Attempted break in property damage
* Dumpster lid dropping on a hand, was a F/A call but lighting could have made situation worse
* Trespasser after hours using power & making camp
* Drug smell pulled into building through fans

1. Radon 2021-2022 Comparison

* Radon test results were sent out with the previous minutes.
* One test (gym) was higher than previously tested. There are radon mitigation strategies in place for this area.
  + All of the tests that have come back higher; there will be further tests and mitigation efforts put into place (there is a two-year mitigation response).
  + The testing was completed in Winter 2021.

1. Review Inspections:

Inspection List on Moodle – IAuditor training to be provided to folks by Cory – he will be reaching out to those working on their monthly inspections

Completed Inspections:

* South Trades & Carpentry Building – minor corrective items identified
* Grand Forks, Kaslo, and Nakusp have been completed – no major findings.

Out Standing Inspections:

* Maintenance building, Valhalla, pump house & treatment facilities – Donna & Paul
* Admin building & Purchasing-Mailroom – Heather, Jason & Kerry
* Lardeau & Bonnington blocks – Niki
* 10th St grounds – Donna & Dave B
* Shambalah & Residences – completed by Holly and Martin; results are still being compiled.

1. Standing Items –

* JOHS training – link in minutes through the Worksafe site – everyone should try to get updated and let Laura know when you finish to update your training hours.
  + There are other training options; reach out to Laura or Cory if interested.

**New Business:**

1. Trail Campuses – Donna/Kerry

* Operations take over is confirmed to be November 7.
* Trail employees will receive an update mid this week on expectations.
  + Helena St. entrance will be unlocked from 7:30-3:30 while security is present. If they leave to do a walk-around, the campus will be secured.
* Rod Fayant will be stationed at the campus Mon-Fri and will support Trail staff/students/attendants.

1. Castlegar Buses

* There is concern on the inter-city bus (Trail, Nelson, Castlegar). This bus may have been moved to a different drop off location.
  + Currently looking at other options with BC Transit for a change-over location. Changes will not take place for ~2years.

1. Pit

* Removed chairs from the perimeter of the Pit, and seems like there is water from the plants.

**Action:** Heather to follow up with Lena to find out who is watering the plants.

1. **Winter Driving**

* The new black top surface on Frank Beinder way may be more slippery than normal.
* Marketing will be sending out their yearly reminder for winter driving.

**Action:** Laura to confirm with Marketing that there will be safe driving tips in their communication.

Next meeting, Nelson Nov 24th, Castlegar Nov 8th