**Territorial Acknowledgment:** *Selkirk College acknowledges the traditional territories of the Sinixt (Lakes), the Syilx (Okanagan), the Ktunaxa, and the Secwépemc (Shuswap) peoples.*

**Call to Order:**

**Castlegar Committee Member Attendance:**

Donna Drover, Co-Chair and Management Rep [x]  Heather Bishop, Management Rep [x]

Rod Fayant, PPWC Rep [x]  Niki Menard, PPWC Rep [ ]  Kerry Clarke, Management Rep [x]  Rhonda Schmitz, Management Rep [ ]  Jason Dacosta, SCFA Rep [x]  Jim Leitch, Grand Forks Rep [ ]  Paul Rodrigues, PPWC Rep [x]  Tracy King, PPWC Rep [x]  Gerald Lightburn, PPWC Rep [ ]  Carol Currie, Management Rep [ ]  Cory Gigliotti, H&S Rep [ ]  Laura Neigel, Management Rep [x]

Dave Briggeman, Co-Chair and BCGEU Rep [ ]  Rob Schwarzer, Management Rep [ ]  Martin Keyserlingk, Management Rep [ ]  Holly Martin, PPWC Rep [x]  David Ringheim, BCGEU Rep [ ]  Tracy Punchard, Management Rep [x]  Steve Perepelkin, PPWC [ ]  Cory Gigliotti, H&S Rep [ ]  Marilyn Rivers, Nakusp & Kaslo Rep [ ]  Emily Moorhead, Admin [x]

**Review and adopt previous meeting’s minutes of 9/13/2022 (Castlegar).**

Approved [x]

Declined [ ]

Reviewed previous action items.

**Review Previous Minutes from 9/22/2022 (Nelson)**

Approved [x]

Declined [ ]

**Approve Agenda:**

Additions [x]  New Business: Busses in Castlegar, Pit, Winter Driving

Nothing to add [ ]

Agenda approved as presented.

**Campus Business:**

Heather’s Campus update

* Focus is on Trail campus.
	+ Hired existing internal custodial employees. Coverage will begin November 7.
	+ Mid-terms were successful in the Castlegar gym.
	+ Working on updating myselkirk links for the Trail campus.

**Standing Business:**

1. Review of Old Business
	* Evaluations – December meeting these will be completed as a group
		+ Evaluations will take place at the December joint meeting.
	* For access to minutes they can now also be found posted on myselkirk – under HSE and the JOHS Castlegar or Nelson tab. See link for reference: <https://my.selkirk.ca/staff/dept/safety/jointoccupationalhealthandsafetycommittee/meetingminutes/>
	* BCGEU member request – Jen Cliff-Marks will need to send an email out to BCGEU to find a new member. Nothing new on this item
2. Stats Report: -Laura-

First Aid and WorkSafe

4 first aid in Castlegar – 2 Return to work, 2 Referred to Medical Aid, no claims

6 first aid in Nelson – 4 Return to work, 1 Referred to Medical Aid, 1 claim

* Reminding employees to continue to fill out incident forms.

Near Miss/ Unsafe Conditions –

Castlegar – 6 incidents

* Sink came off the wall
* Falling tree branches
* Hives from cold water, trouble contacting First Aid
* Panic attack, Slocan lake trip
	+ Q: Are mental health and physical health separated?
	+ A: We do not have a mental health attendant at this time. This came in as a near miss.
* Seizures (student) on public bus
* Walked into tree, Nemo campground

Trail – 4 incidents

* Fresh urine at front doors x2
* Open drug selling and use
* Makeshift camp setup

Nelson – 4 incidents

* Attempted break in property damage
* Dumpster lid dropping on a hand, was a F/A call but lighting could have made situation worse
* Trespasser after hours using power & making camp
* Drug smell pulled into building through fans
1. Radon 2021-2022 Comparison
* Radon test results were sent out with the previous minutes.
* One test (gym) was higher than previously tested. There are radon mitigation strategies in place for this area.
	+ All of the tests that have come back higher; there will be further tests and mitigation efforts put into place (there is a two-year mitigation response).
	+ The testing was completed in Winter 2021.
1. Review Inspections:

Inspection List on Moodle – IAuditor training to be provided to folks by Cory – he will be reaching out to those working on their monthly inspections

Completed Inspections:

* South Trades & Carpentry Building – minor corrective items identified
* Grand Forks, Kaslo, and Nakusp have been completed – no major findings.

Out Standing Inspections:

* Maintenance building, Valhalla, pump house & treatment facilities – Donna & Paul
* Admin building & Purchasing-Mailroom – Heather, Jason & Kerry
* Lardeau & Bonnington blocks – Niki
* 10th St grounds – Donna & Dave B
* Shambalah & Residences – completed by Holly and Martin; results are still being compiled.
1. Standing Items –
* JOHS training – link in minutes through the Worksafe site – everyone should try to get updated and let Laura know when you finish to update your training hours.
	+ There are other training options; reach out to Laura or Cory if interested.

**New Business:**

1. Trail Campuses – Donna/Kerry
* Operations take over is confirmed to be November 7.
* Trail employees will receive an update mid this week on expectations.
	+ Helena St. entrance will be unlocked from 7:30-3:30 while security is present. If they leave to do a walk-around, the campus will be secured.
* Rod Fayant will be stationed at the campus Mon-Fri and will support Trail staff/students/attendants.
1. Castlegar Buses
* There is concern on the inter-city bus (Trail, Nelson, Castlegar). This bus may have been moved to a different drop off location.
	+ Currently looking at other options with BC Transit for a change-over location. Changes will not take place for ~2years.
1. Pit
* Removed chairs from the perimeter of the Pit, and seems like there is water from the plants.

**Action:** Heather to follow up with Lena to find out who is watering the plants.

1. **Winter Driving**
* The new black top surface on Frank Beinder way may be more slippery than normal.
* Marketing will be sending out their yearly reminder for winter driving.

**Action:** Laura to confirm with Marketing that there will be safe driving tips in their communication.

Next meeting, Nelson Nov 24th, Castlegar Nov 8th