



## JOHS Committee Minutes

*November 28, 2024*

**Teams, Sentinel 118, Silver King Boardroom**

**Territorial Acknowledgment:** *Selkirk College acknowledges the traditional territories of the Sinixt (Lakes), the Syilx (Okanagan), the Ktunaxa, and the Secwépemc (Shuswap) peoples.*

### Call to Order:

#### Committee Member Attendance

Donna Drover, Co-Chair and Management Rep

Dave Briggeman, Co-Chair and BCGEU Rep

Jason Dacosta, Co-Chair and SCFA Rep

Tracy Punchard, Co-Chair and Management Rep

Heather Bishop, Management Rep

Rod Fayant, PPWC Rep

Niki Menard, PPWC Rep

Jim Leitch, BCGEU Rep

Ken Zdebiak, PPWC Rep

Tracy King, PPWC Rep

Gerald Lightburn, PPWC Rep

Carol Currie, Management Rep

Cory Gigliotti, H&S Rep

Laura Neigel, Management Rep

Rob Schwarzer, Management Rep

Martin Keyserlingk, Management Rep

Holly Martin, PPWC Rep



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- David Ringheim, BCGEU Rep
- Katie Comrie, SCFA Rep
- Marilyn Rivers, Management Rep
- Rick Tatangelo, PPWC Rep
- Admin

**Review and adopt previous meeting's minutes of 09/26/2024 (Castlegar & Nelson). Review and adopt previous meeting's minutes of 10/24/2024 (Castlegar & Nelson).**

- Approved
- Declined

**Approve Agenda:**

- Additions
- Nothing to add

**Additions**

- Review of members acceptance to the JOHS Committee
- Number of Representatives – Rod
- Confirmation of Gerald Lightburn stepping down

**1. Campus Update (Heather)**

	<b>Action Item(s)</b>
Winter closure, including tenants. Building will be in holiday mode.	



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**2. Health & Safety Update (Laura)**

	<b>Action Item(s)</b>
Current Marketing Campaigns <ul style="list-style-type: none"> <li>- Walk like a penguin – To continue into January</li> <li>- Shift into winter – To continue into January</li> <li>- Radon kits delivered, soon to be installed for long term testing</li> <li>- First Aid program review – See new business</li> </ul>	<ul style="list-style-type: none"> <li>- Radon tests starting soon with extra testing areas. IHA supplied some of our kits</li> <li>- Marketing campaign relating to radon knowledge starting</li> </ul>

**3. Stats Report – Oct 17/24 to Nov 20/24**

	<b>Near Misses</b>	<b>First Aid</b>	<b>WorkSafeBC Claims</b>
This period	5	17	
This period last year	2	15	
Year-to-date	34	159	



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	<b>Action Items</b>
<p>Near Misses - 5</p> <ul style="list-style-type: none"> <li>● Garbage can fire (Cast)</li> <li>● Slip on stairs (MIR)</li> <li>● Odor from dry drains (SK)</li> <li>● Odor from battery charging (SK)</li> <li>● Bear encounter (SK)</li> </ul>	<p>*Increased signage regarding microwave use            *Lighting options at MIR - RESOLVED            *Filled drains with water            *Training/Education</p> <p>Question – pulling near miss reports from Security reports. Currently not done. H&amp;S will monitor/report on the noteworthy items</p>
<p>First Aid - 17</p> <ul style="list-style-type: none"> <li>● Castlegar – 4 – 3 fainting or unwell</li> <li>● Castlegar – 1 – staff – slip/fall</li> <li>● Trail – 1 – Trip</li> <li>● SK – 7 – small wounds</li> <li>● Tenth ST – 5 – 1 fainting/unwell</li> <li>● Tenth St – 1 – staff – debris in eye</li> </ul>	<p>H&amp;S to monitor for trends and create awareness campaigns to try and reduce injuries</p> <ul style="list-style-type: none"> <li>- Noticing an increase in fainting/unwell</li> </ul>
<p>WorkSafeBC Claims – Rate is going up to \$.27/dollar from \$.22/dollar. Last time incidents from last few years the cause, takes a few years to clear</p>	<p>This shows the importance of quick gradual return to work</p> <ul style="list-style-type: none"> <li>*- Current rate is industry average</li> </ul>



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### Inspections

	Action Items
<p>Inspections</p> <ul style="list-style-type: none"><li>• Most completed and compiling results and action items</li><li>• Scheduling inspections to start in Jan/Feb of 2025</li></ul>	<p>-Monthly inspections are now being conducted in March and June</p> <p>-If there is a need for an inspection, please contact Health &amp; Safety to schedule</p> <p><b>ACTION:</b> Keep inspections for all campuses on agenda moving forward</p>



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### 4. Training and Education

	<b>Action Items</b>
Course Offerings: <ul style="list-style-type: none"> <li>• Check JOHS Training folder</li> </ul>	All members – if you complete training please report it to H&S for tracking
Thoughts on bringing training in person Who offers courses? Hybrid courses should be available due to distances of all members	Info needed

### 5. Review of Old Business (Review and updates on outstanding business from previous meeting(s))

	<b>Action Items</b>
<b>Radon awareness</b> – constant testing in areas of concern. Levels typically low in most areas. Areas with slightly elevated levels have fan installed, specialists consulted and long-term testing to be conducted over the winter.	Communication explaining radon level meaning, health concerns and steps we are doing regarding testing and mitigation. *New round of long-term testing starting soon
<b>First Aid</b> – concerns regarding first aid staffing levels. As this is mandated based on employees not students there is concerns regarding enough first aid attendants to provide service to students and staff.	Exploring options to expand the first aid attendant pool to ensure full coverage of both student and staff. <b>Hold to new business</b>



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<p><b>Safe work procedures</b> – SWP are coming into H&amp;S and being compiled. Concerns about having SWP widely available as this may lead to “copy and paste” of procedures.</p>	<p>Rob wants time to use and review/revise before releasing these for general use. Dave B &amp; Dave R echo this idea</p>
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**6. New Business**

	<b>Action Items</b>
<p>First Aid Assessment review - WorkSafeBC suggested “popping out” higher risk Departments to keep overall rating low. These Departments are responsible for their first aid coverage</p>	<p>*Assessment process provided by Laura. Needs review and approval of Committee – See TEAMS folder <b>Feedback asked for by Dec 19<sup>th</sup> meeting</b></p>
<p>Discussion on specifics regarding first aid: hours of operation, coverage, student coverage, simplified signage and communication</p>	<p>A work in progress, questions answered or considered moving forward with the program</p>
<p>Gerald Lightburn stepping down</p>	<p>Officially yes - Rod</p>
<p>Number of JOHS members. Discussion on PPWC process for members, how to increase other unions presence, balance of members across locations</p>	<p>Nothing in TOR – to be reviewed at January meeting</p>
<p>Annual JOHS evaluation is needed – how to proceed</p>	<p>Schedule for January</p>



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**7. Round Table – Concerns or shout outs**

Rob S – would like to see where each JOHS member is located to help with balancing membership	

**Next meeting:** *December 19, 2024, 2 PM, Teams, Silver King Boardroom, Sentinel 118 (Castlegar)*





**-DRAFT-**

**JOHS Committee Agenda**

***October 24, 2024***

**Teams, Sentinel 118, Silver King Boardroom**