



Combined JOHS Committee Minutes

May 23, 2024

Teams, Silver King C-128, Sentinel 118

Territorial Acknowledgment: *Selkirk College acknowledges the traditional territories of the Sinixt (Lakes), the Syilx (Okanagan), the Ktunaxa, and the Secwépemc (Shuswap) peoples.*

Call to Order: 2:00 pm

Committee Member Attendance

- Donna Drover, Co-Chair and Management Rep
- Tracy Punchard, Co-Chair and Management Rep
- Dave Briggeman, Co-Chair and BCGEU Rep
- Jason Dacosta, Co-Chair and SCFA Rep
- Heather Bishop, Management Rep
- Rod Fayant, PPWC Rep
- Niki Menard, PPWC Rep
- Jim Leitch, BCGEU Rep
- Ken Zdebiak, PPWC Rep
- Tracy King, PPWC Rep
- Gerald Lightburn, PPWC Rep
- Carol Currie, Management Rep
- Cory Gigliotti, H&S Rep
- Laura Neigel, Management Rep
- Rob Schwarzer, Management Rep
- Martin Keyserlingk, Management Rep
- Holly Martin, PPWC Rep
- David Ringheim, BCGEU Rep
- Katie Comrie, SCFA Rep
- Steve Perepelkin, PPWC Rep
- Marilyn Rivers, Management Rep
- Rick Tantangalo, PPWC Rep
- Stacey Ashton, Admin



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Review and adopt previous meeting's minutes of 4/25/2024 (Castlegar & Nelson)

Approved

Declined

Approve Agenda:

Additions

Nothing to add

- Open minutes
- Bears, Trail campus

1. Campus Update (Heather)

	Updates and Action Item(s)
	<p>-Extending security coverage through the summer. Nelson campus will continue through summer and into the evenings. Castlegar will continue until the end of June.</p> <p>-Watch security alerts around campuses: monitor doors for unusual activity and report any issues to campus manager</p> <p>-Upcoming Convocation: be mindful of parking, road signs and attendants next week at Castlegar campus. Ensure all directions are followed</p> <p>-Castlegar Admin building: roofing work is ongoing and progressing smoothly</p> <p>-Bear activity: ensure garbage bins are secure for bear season, report any overflow or unsecured bins to campus manager</p> <p>-Bears at Trail campus: sights are happening around campus</p>



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	<p>ACTION: Campus manager to follow up with conservation officers to request bear in area signage</p> <p>-Rail barrier above Charles Bailey Theatre at Trail campus: people can access the roof and it looks like someone was up there and had a fire, waiting for fabricator to address the handrail issue by the theatre.</p> <p>ACTION: Rod to file a Near Miss form for the handrail</p>
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2. Health & Safety Update (Donna)

	Updates and Action Item(s)
Current Marketing Campaigns - Change in seasons, wildfire/drought	-Be mindful of the seasons approaching

3. Stats Report –Mar 25, 2024 to April 18, 2024

	Near Misses	First Aid	WorkSafeBC Claims
This period	4	15	
This period last year	4	10	
Year-to-date	13	116	

	Updates and Action Items
<u>Near Misses</u> - 4 • Property Damage- Victoria St • Suspicious Person – Nelson	-Silver King observed loitering around the bins -Another individual was seen sifting through the scrap metal bin -Feces present at both Trail and Nelson campuses



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<ul style="list-style-type: none"> • Air quality (2) – Admin/Castlegar 	<p>-Noted an odor coming from the Admin building roof</p>
<p><u>First Aid - 15</u></p> <ul style="list-style-type: none"> • Castlegar – 2 Employees (RTW) • Trail – 1 – Student • SK – 9- All minor student injuries • SK – 1 Employee (RTW) • Tenth – 1 EP, 1 ST Minor injury • Victoria – 1 ST, debris in eye 	<p>-A total of 15 incidents were reported, mostly minor cuts</p> <p>-Most incidents occurred at Silver King and RTW</p>
<p><u>WorkSafeBC Claims</u></p>	<p>-No new claims</p>

4. Inspections

	Updates and Action Items
<p><u>Inspection Reports</u></p> <ul style="list-style-type: none"> • Inspections are being booked • Completed: Castlegar pumphouses and Treatment plant 	<p>-Monthly inspections are scheduled and in calendar to view for your area</p> <p>-Small campuses are in July</p> <p>-Welcome to attend as many inspections as you would like</p> <p>-If there is a need for anything further, please contact Health & Safety to schedule</p>



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5. Training and Education

	Updates and Action Items
<u>Course Offerings:</u> <ul style="list-style-type: none"> • Check JOHS folder for training opportunities 	- All members – reach out to HEALTH & SAFETY if you are attending or went to training
Joint Health and Safety Committee Fundamentals: Online Learning Component WorkSafeBC	
OH&S Committee Education - BCFED Health & Safety Centre (healthandsafetybc.ca)	
Culture of Care – Bongarde Media	

6. Review of Old Business (Review and updates on outstanding business from previous meeting(s))

	Updates and Action Items
Roadway between shop buildings	ACTION: -Facilities will speak to College Services to get update on whether there is an easement for this roadway - If there is an easement, we won't be able to add gates - We are exploring signage to inform people using the roadway of the potential hazards of an industrial area
JOHS Meeting Minutes	-Rod would like to carry this item to the next meeting



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	<ul style="list-style-type: none"> -This item has been discussed at previous meetings, it was agreed that minutes should be posted for Selkirk College employees, but not made public to students and community members -Required to post for the JOHS Committee and employees, but not required to post publicly -It was suggested that paper copies be posted in staff kitchens that only employees have access to <p>ACTION: Decide at next meeting on where we are going to post internally, suggestion was made to post on myselkirk.ca</p>
<p>Combining Meeting/Separating JOHS Committees</p>	<ul style="list-style-type: none"> -Do not have resolution to keep combined or separate -Discussed that if we form two committees that we should continue with joint meetings during the summer and in December to ensure that we meet quorum -Discussed that it is difficult for members of the committee who would need to attend separate meetings to allocate time -Committee members present expressed a desire to keep the committee as one. There is value in knowing what is going on at all campuses, prevents the feeling of campuses working in silos, and that many of the concerns from one campus also occur at other campuses - Discussed that subject matter expertise would be lost for one committee if we were to move to two committees



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	<p>-There were no JOHS members from the Silver King campus at the meeting, the committee agreed that a decision should not be made without their input and that we should put it to a vote</p> <p>ACTION: Health & Safety will issue a vote so that we can have resolution before the June 20th meeting.</p>
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7. New Business

	Updates and Action Items
Radon test results	<p>-Radon test results for Castlegar campus were received on April 25th, levels have increased in some areas of the campus</p> <p>-Donna will review results with Rick to determine if HVAC schedule impacts the results</p> <p>-Health & Safety is contacting a radon mitigation contractor to look at areas over 200 BG/m cubed</p> <p>-Results for other campuses have not been received yet</p> <p>ACTION: Facilities will provide the radon test results at the next meeting</p>

Next meeting: *June 20, 2024, Teams, Silver King Boardroom, Sentinel 118 (Castlegar) at 2 pm*

Dismissed: 2:29 pm