



Combined JOHS Committee Minutes

May 25, 2023

Zoom, Silver King Boardroom, Valhalla Building 2 pm

Territorial Acknowledgment: *Selkirk College acknowledges the traditional territories of the Sinixt (Lakes), the Syilx (Okanagan), the Ktunaxa, and the Secwépemc (Shuswap) peoples.*

Call to Order:

Committee Member Attendance:

Donna Drover, Co-Chair and Management Rep

Heather Bishop, Management Rep

Rod Fayant, PPWC Rep

Niki Menard, PPWC Rep

Kerry Clarke, Management Rep

Jason Dacosta, SCFA Rep

Jim Leitch, BCGEU Rep

Ken Zdebiak, PPWC Rep

Tracy King, PPWC Rep

Gerald Lightburn, PPWC Rep

Carol Currie, Management Rep

Cory Gigliotti, H&S Rep

Laura Neigel, Management Rep

Dave Briggeman, Co-Chair and BCGEU Rep

Rob Schwarzer, Management Rep

Martin Keyserlingk, Management Rep

Holly Martin, PPWC Rep

David Ringheim, BCGEU Rep



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Tracy Punchard, Management Rep

Steve Perepelkin, PPWC Rep

Marilyn Rivers, Management Rep

Emily Moorhead, Admin

Review and adopt previous meeting's minutes of 4/20/2023 (Castlegar & Nelson).

Approved

Declined

Approve Agenda:

Additions

Nothing to add

Campus Business:

Heather's Campus update

- Security has been extended at the Trail campus throughout the summer.
 - Security is done at all other campuses for the summer. If there are any issues, please contact Heather.
- KSA rooftop access issue – RFQ issued for fencing to secure the premise. This has been awarded, but may not happen as quickly as required.
- Digging occurring at the Castlegar campus– this will be blocked off. Expectation is that this will be complete before September semester.
- SK – issues with security at the Trades building. Doors are being opened early in the morning, but secured overnight.

Health & Safety Update:

Laura's update

- Working on outstanding H&S projects to bring forward at next meeting.
 - Emergency preparedness plan (hazardous spills, fires, snow, etc.) –



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currently in draft form.

- Campus closure policy will be included.

Standing Business:

1. Review of Old Business

- Access to Minutes:
 - my.selkirk.ca – under Health & Safety Department Joint Occupational Health and Safety Committee [Link](#)



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- Moodle Resources – Committee & Collaboration [Link](#)
- Physical copies posted on Health and Safety boards throughout the campuses.

2. Stats Report:

- First Aid – 2 staff, 5 students

- WorkSafe
 - No new claims.

- Near Miss/Incidents – 5 total
 - Victoria street campus with needles and other paraphernalia. Increase in the unhomed population around the campus.
 - Continuing to promote the Ryan Dowd training on how to deal with this population.
 - Working with the City/by law on process.
 - Mary Hall chemical spill – this has been resolved by maintenance and campus management. New shelving was placed in the room.
 - Stream lining near misses to push reporting of these types of incidents.
 - Laura is working on her H&S updates with departments, and will communicate these incidents and forms.



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3. Review Inspections:

Outstanding Inspections

- Rod & Donna – “A” Wing and Gymnasium (March) – not completed. Donna will reach out with Rod.
- Dave B & Laura – 10th St Housing/Shambhala (March)
- Martin & Tracy P – Mary Hall (April)
- There is an increasing difficulty in scheduling the inspections. It was suggested that the inspections happen during May and June, outside of the committee, and the full campus can be completed in one day. Schedule the inspections with those who use the space frequently.
 - Incumbent on the committee members. This may take away duties from the members who have agreed to sit on the committee.
 - This is a joint committee, and tasks should be completed together. This allows for transparency, and there is less of a chance to create a conflict.
 - Suggested to be completed during the meeting time.
- Proposed to book a full day at one campus, and members along with H&S can attend the inspections. A schedule will be created and sent out and members can attend as they are available.
 - This will allow work orders to be completed before the September semester.
 - Inspections will be completed in one day. The following meeting the inspections will be discussed.

Action: Laura and Donna to create a schedule and block off times in calendars. June works well for Silver King.

Upcoming Inspections

- Rob S & Laura – North Trades Building (May)
- Gerald & Donna – Valhalla, Maintenance and Housing (May)
- Heather & Steve P – 10th St Grounds (June)



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- Donna & Jason – Grounds & Pumphouses (June)
- 4. **Training** – JOHS Training for members (ongoing).
 - The Theory & Practices Around Preventable Injuries - [Watch the Recording](#)
 - Supervisor Due Diligence - [Watch the Recording](#)
 - Mandatory training for new members; on going training for existing members.

New Business:

Next meeting: June 22, Zoom or Silver King Boardroom