



Combined JOHS Committee Minutes

June 22, 2023

Zoom, Silver King Boardroom, Valhalla Building 2 pm

Territorial Acknowledgment: *Selkirk College acknowledges the traditional territories of the Sinixt (Lakes), the Syilx (Okanagan), the Ktunaxa, and the Secwépemc (Shuswap) peoples.*

Call to Order:

Committee Member Attendance:

Donna Drover, Co-Chair and Management Rep

Heather Bishop, Management Rep

Rod Fayant, PPWC Rep

Niki Menard, PPWC Rep

Kerry Clarke, Management Rep

Jason Dacosta, SCFA Rep

Jim Leitch, BCGEU Rep

Ken Zdebiak, PPWC Rep

Tracy King, PPWC Rep

Gerald Lightburn, PPWC Rep

Carol Currie, Management Rep

Cory Gigliotti, H&S Rep

Laura Neigel, Management Rep

Dave Briggeman, Co-Chair and BCGEU Rep

Rob Schwarzer, Management Rep

Martin Keyserlingk, Management Rep

Holly Martin, PPWC Rep

David Ringheim, BCGEU Rep

Tracy Punchard, Management Rep



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Steve Perepelkin, PPWC Rep

Marilyn Rivers, Management Rep

Emily Moorhead, Admin

Review and adopt previous meeting's minutes of 5/25/2023 (Castlegar & Nelson).

Approved

Declined

Approve Agenda:

Additions Arbour

Nothing to add

Campus Business:

Heather's Campus update

- Campus activity is beginning to winddown.
- A few incidents at the KSA courtyard – one situation in which an ambulance was called. An unhomed person was found unresponsive. Paramedics were called, but the unhomed declined care.
 - In the future, staff have been directed to continue to call 911.
- Arrow fencing will be putting a fence up to block roof access at KSA.
- Housing units went up at the Castlegar campus without issue.
- Trail campus has been busy with activity – there is a nook by the Charles Bailey theatre where people are accessing the roof. The Digital Fabrication class is making a barrier to remove access.



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Health & Safety Update:

Laura's update

- H&S is starting to participate in all the program planning meetings.
 - Feel free to reach out to Laura to join your meetings.
- Updating the campus closure policy – power outage, weather.
- Working on the Emergency Response document.

Standing Business:

1. Review of Old Business

- Access to Minutes:
 - my.selkirk.ca – under Health & Safety Department Joint Occupational Health and Safety Committee [Link](#)
 - Moodle Resources – Committee & Collaboration [Link](#)
 - Physical copies posted on Health and Safety boards throughout the campuses.

2. Stats Report:

- First Aid – 3 staff, 2 students
 - Staff, 2 required further medical aid, 1 RTW (Modified)
 - Students were both minor and RTW
- WorkSafe
- 2 claims. One is approved – facilities team stepped off the ladder and injured their knee. Returned to modified duties and is now on full duties.
- Near Miss/Incidents – 4 total
 - Victoria street campus with needles and other paraphernalia.
 - Increase in the unhomed population around the campus.



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- Continuing to promote the Ryan Dowd training on how to deal with this population.
- Working with the City/by law on process.
- This campus is closing during the summer to students and community.
- By-law will increase their patrols daily.
- Gas smell at Silver King student commons
 - Able to isolate to the exhaust pan not being turned on – it is the only place that operates on gas.
 - H&S worked closely with the fire department on procedures.
 - Continues to cause concerns for some employees – last Friday a technician completed their inspection. The gas was turned on, and a small smell of gas went throughout the building. Historically the facility team is called directly – it is requested to follow the procedure on the myselkirk website and call the **facilities coordinator**. There were no facility team members on site – the employees were directed to call the non-emergency number. The fire alarm was pulled. The fire alarm department arrived. The fire department was not pleased with the call, and believed it was not an emergency, and the College could be fined for similar situations in the future.
 - Facilities are working on a procedure. Following the guidance of Fortis.

3. Review Inspections:

A change to the inspection schedule.

- More and more difficult to complete – all of Nelson inspections completed in one day, Castlegar in one day and Trail in one day.



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Nelson inspections complete.

- It worked really well – it was efficient and quick.
- Two themes - stools stored in front of electrical panels; a lot of housekeeping items (the tablet isn't streamline).

Action: Donna to follow up with Laura and Cory on the template.

- No high risk items – workorders will be completed.

A majority of outstanding inspections will be done in the last week of June. The few others remaining will be done during the summer months.

4. **Training** – JOHS Training for members (ongoing).

- The Theory & Practices Around Preventable Injuries - [Watch the Recording](#)
- Supervisor Due Diligence - [Watch the Recording](#)
- [OHS - Online OHS Basic Committee Training \(mailchi.mp\)](#)
- [OHS - Online Incident Investigations \(mailchi.mp\)](#)
- [OHS - Online Anti-Bullying \(mailchi.mp\)](#)

5. **Monthly Information Campaign**

- Heat stress
- Bug bites
- Remind your teams to take the appropriate breaks, and hydrating.



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New Business:

1. Arbour on 10th Street

- **Lighting?**
- This project has been awarded and breaking ground will start July 10th. This will take 8-10 weeks to complete. There will be wiring. The pathway will be paved and wider to allow for accessibility.

2. Co-Chair for Worker

- Donna has a meeting at the beginning of July to discuss membership and Co-Chairs.

3. Castlegar Gymnasium

- Bouldering Cave – using a stepladder on foam without back pads. This is a safety risk and Gerald has notified the company workers.

4. First aid at Nelson cafeteria

- First aid applied and report completed. This was submitted to H&S.

**Next meeting: July 27, Zoom, Silver King Boardroom, Sentinel 118
(Castlegar)**