**Territorial Acknowledgment:** *Selkirk College acknowledges the traditional territories of the Sinixt (Lakes), the Syilx (Okanagan), the Ktunaxa, and the Secwépemc (Shuswap) peoples.*

**Call to Order & Committee Member Attendance:**

Donna Drover, Co-Chair and Management Rep  Kirsten Gear, Co-Chair BCGEU Rep

Rod Fayant, PPWC Rep  Rob Macrae, SCFA Rep

Niki Menard, PPWC Rep  Rhonda Schmitz, Management Rep

Kerry Clarke, Management Rep  Jim Leitch, BCGEU Rep

Jason Dacosta, SCFA Rep  Paul Rodrigues, PPWC Rep ☒

Jennifer Pascoe, PPWC Rep  Tarunjit Jassar, Campus Manager ☒

Emily Moorhead, Minute Taker

**Review and adopt previous meeting’s minutes of 5/11/2021.**

Approved

Declined

**Approve Agenda:**

Additions  Item 7&8 of New Business

Nothing to add

**Campus Business:**

Tarunjit’s Campus update

* Digital speed sign is up.
* Vaccination clinics are going well and are consistent with 5 days a week and seeing 250/300 people a day. The clinics will continue until August.

**Old Business:**

1. Review action items from previous meeting:
   * **Digital speed sign up and running**
   * **Donna and Kirsten will work on the report and send out to the committee.**
   * **ACTION:** Kerry and Donna to touch base with Arleen RE: WHMIS training records of completion.
     + **Carried over to June meeting.**
     + Donna has training records for employees.
     + All employees require the basic WHMIS training. Training updating will be dependent on job roles and duties. Donna will follow up with HR.
   * **ACTION:** Donna to follow up with S113 physical distancing.
     + **To discuss at the June meeting.**
     + Donna has reviewed the space – a max of 32 people plus the instructor is allowed. When we return to campus, social distancing will not be required.
   * **ACTION**: Training Courses? Suggested to have group training courses engrained into the meetings – take care of old business and then complete a 45-minute course if available. JOHS Group Training – JOHS Members
     + Mental Health First Aid – Donna
     + BCFED Courses - [Course Descriptions - BCFED Health & Safety Centre (healthandsafetybc.ca)](https://www.healthandsafetybc.ca/course-calendar-old/course-descriptions/)
     + **It is recommended to do an online training (2 three-hour sessions). Donna is discussing dates with Matty and will update the committee once determined.**
   * **Action:** Donna to work with Tarunjit and marketing to have signage created on Sentinel doors

* Donna has followed up with Tarunjit and will continue to work on this item.
  + **Action:** Donna to send Rob the list of awareness.
    - Standing Committee Items – Rob
    - Donna and Rob to work on the items to be added to the monthly agendas.
  + **Action:** Student Residence Inspections– Jim Leitch & Kerry Clarke
    - Not completed – **carried over to June.**
    - **Not completed – Kerry and Jim to connect on June 9.**

**New Business:**

1. Covid-19 Update (Standing Item) – Kerry
   * Vaccination rates hit 74% for first doses.
   * Employees will return to campus August 1 to prepare for the fall semester.
   * BC Emergency protocols will stop (i.e. Go Forward documents) – date TBD. The college will be open at full capacity, masks will not be mandatory and social distancing will no longer be required. Food services will be limited to cover budget deficit.
   * The college/province will shift from pandemic mode to regular respiratory illnesses (i.e. influzena) based on seasons.
   * Some courses/program will continue to run online given their success rate. This will be on a program by program basis.
2. Stats Report: First Aid and WCB – Donna
   * Two first aid reports: one was a student at SK who pinched their finger on a pinch roller. It was recommended that the student seek medical aid and it was denied. An employee was carrying a parcel up the stairs and fell forward on the Castlegar campus. The employee had swelling on their right knee and wrist.
   * 4 WCB claims for this year, there are no new claims. Only one claim has resulted in lost time. 4 employees in total have gone through the WCB process and have been allotted reimbursement.
3. Working Alone – Rod
   * Deferred – Rod not in attendance.
4. Pot holes on Frank Beinder – Paul
   * Section where the government road ends and becomes college property – there are a lot of potholes on our property. Will this be paved?
   * Potholes are in the process of being filled.

**Action:** Kerry to follow up with Mike Giesler to confirm potholes being filled on college side of the road.

1. Multilingual handwashing signs – Kirsten
   * Trail campus has multilingual hand washing signs, can these be placed at Castlegar or Nelson campus?
     + The Trail campus is owned by RDKB and that is why they are up.

**Action:** Donna to reach out to Mark Daines for the PDF to be posted at the other campuses.

1. Summer Semester & International Department – Kirsten
   * Quebec students returning to campus and homestay programs.

**Action:** Donna to speak to Misoon.

1. Radon – Kirsten
   * The long-term kits have been collected and sent for review.
   * Donna will send a copy of the report once the results have been received.
   * Short-term testing has not taken place. Rob will do some testing.
2. Upper/Lower and Pit inspection – Jen and Niki
   * Not completed.

**Action:** Niki and Jen to connect.