**Territorial Acknowledgment:** *Selkirk College acknowledges the traditional territories of the Sinixt (Lakes), the Syilx (Okanagan), the Ktunaxa, and the Secwépemc (Shuswap) peoples.*

**Call to Order & Committee Member Attendance:**

Donna Drover, Co-Chair and Management Rep [x]  Kirsten Gear, Co-Chair BCGEU Rep [x]

Rod Fayant, PPWC Rep [ ]  Rob Macrae, SCFA Rep [x]

Niki Menard, PPWC Rep [x]  Tarunjit Jassar, Campus Manager [x]

Kerry Clarke, Management Rep [x]  Rhonda Schmitz, Management Rep [ ]

Jason Dacosta, SCFA Rep [x]  Jim Leitch, BCGEU Rep [x]

Jennifer Pascoe, PPWC Rep [ ]  Paul Rodrigues, PPWC Rep [x]

Emily Moorhead, Minute Taker [x]

**Review and adopt previous meeting’s minutes of 6/8/2021.**

Approved [x]  Minutes approved as presented.

Declined [ ]

**Approve Agenda:**

Additions [ ]

Nothing to add [x]

**Campus Business:**

Tarunjit’s Campus update

**Old Business:**

1. Review action items from previous meeting:
	* **ACTION:** Kerry and Donna to touch base with Arleen RE: WHMIS training records of completion.
		+ There are several certificates that are not being tracked to date. Unit4 will have the capability.
		+ **Discussions continue to happen for a process to be developed. Kerry is considering developing a committee to review.**
		+ **New coordinator will review H&S certificates specifically.**
		+ **To be removed from the agenda.**
	* **Action**: Mental Health First Aid – Donna
		+ **Between the two committees only 5 people wanted to attend – the training will be delayed until September to allow employees external to the committee to participate in the training. The course can take 15 people.**
	* **Action:** Donna to work with Tarunjit and marketing to have signage created on Sentinel doors.
* **Tarunjit has created an action item and will have it completed for the September start. To be removed from the agenda.**
	+ **Action:** Donna to send Rob the list of awareness.
		- **To be removed from agenda – Donna and Rob to continue to work offline.**
	+ **Action:** Student Residence Inspections– Jim Leitch & Kerry Clarke
		- **Deferred. Kerry and Jim to discuss.**
	+ **Action:** Kerry to follow up with Mike Giesler to confirm potholes being filled on college side of the road.
		- **Filled in by the Ministry.**
	+ **Action:** Donna to reach out to Mark Daines for the multilingual Hand Washing PDF to be posted at the other campuses.
	+ **Action:** Niki and Jen to connect re: upper/lower O-wing and Pit inspection
		- **Deferred to September.**
	+ **Action:** Donna to speak to Misoon re: Quebec exchange students
		- **Donna spoke with Misoon and the expectations. They arrived on June 28th. There have not been any concerns brought forward.**
1. Stats Report: First Aid and WCB – Donna
	* No new WCB claims.
	* One first aid – employee burnt their hand on a power washer. They did seek first aid within the College. The employee noted that it was their own error and the safe work procedure does not need to be updated.
2. Radon Test Results: Status Update – Donna
	* Results have not been received to date.
	* Short-term radon tester has been lent to Rob for spot checking.

**New Business:**

1. Return to Campus Update (Standing Item) – Kerry
	* Targeting August 2 as a soft date to return to work.
		+ Departments are managing their returns individually.
	* Communicable disease plan has been released.
		+ Mandatory mask policy will be removed.
* Signage and floor markings will be removed from all campuses gradually.
* New signage will be posted throughout all campuses regarding optional masks and new guidelines.
1. Working Alone – Rod (carried over from June meeting)
	* Deferred to August meeting – Rod not present.