



## Combined JOHS Committee Agenda

*January 25, 2024*

**Teams, Silver King Boardroom, Sentinel 118**

**Territorial Acknowledgment:** *Selkirk College acknowledges the traditional territories of the Sinixt (Lakes), the Syilx (Okanagan), the Ktunaxa, and the Secwépemc (Shuswap) peoples.*

**Call to Order:** 2:00 pm

### **Committee Member Attendance**

- Donna Drover, Co-Chair and Management Rep
- Tracy Punchard, Co-Chair and Management Rep
- Dave Briggeman, Co-Chair and BCGEU Rep
- Jason Dacosta, Co-Chair and SCFA Rep
- Heather Bishop, Management Rep
- Rod Fayant, PPWC Rep
- Niki Menard, PPWC Rep
- Kerry Clarke, Management Rep
- Jim Leitch, BCGEU Rep
- Ken Zdebiak, PPWC Rep
- Tracy King, PPWC Rep
- Gerald Lightburn, PPWC Rep
- Carol Currie, Management Rep
- Cory Gigliotti, H&S Rep
- Laura Neigel, Management Rep
- Rob Schwarzer, Management Rep
- Martin Keyserlingk, Management Rep
- Holly Martin, PPWC Rep
- David Ringheim, BCGEU Rep
- Katie Comrie, SCFA Rep
- Steve Perepelkin, PPWC Rep
- Marilyn Rivers, Management Rep
- Stacey Ashton, Admin



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**Review and adopt previous meeting's minutes of 11/30/2023 (Castlegar & Nelson)**

Approved

Declined

**Approve Agenda:**

Additions

Nothing to add

- Follow up with First aid incident in the kitchen

**1. Campus Update (Heather)**

	<b>Updates and Action Item(s)</b>
	-Silver King North parking lot closed for two days for furniture deliveries -Snow removal ongoing at all campuses during the snowfall events -Upcoming washroom renovations at Castlegar campus and remodeling ongoing

**2. Health & Safety Update (Laura)**

	<b>Updates and Action Item(s)</b>
Moving JOHS to Teams	-JOHS Committee moved to Teams and all members are encouraged to join the JOHS channel. All agenda and minutes will be shown in the JOHS Teams folder moving forward and posted in all regular locations on campus
Current Marketing Campaigns - Get Moving - Slips and Falls	-marketing campaigns ongoing for Health & Safety -a "Get Up and Move" campaign and contest going on among campuses -Employees are encouraged to wait until Facilities has time to remove snow before arriving on campus



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**3. Stats Report – Nov 25, 2023 to Jan 25, 2024**

	<b>Near Misses</b>	<b>First Aid</b>	<b>WorkSafeBC Claims</b>
This period	3	17	
This period last year	3	14	
Year-to-date	2	8	

	<b>Updates and Action Items</b>
<u>Near Misses - 3</u> <ul style="list-style-type: none"> <li>• Unattended pot on stove</li> <li>• Slip on ice (no first aid)</li> <li>• Vehicle/pedestrian interaction</li> </ul>	-In all near miss events, Health & Safety has reached out to Marking for communication to go out for all employees and students.
<u>First Aid - 15</u> <ul style="list-style-type: none"> <li>• Castlegar – 1 student</li> <li>• Trail – 3 students</li> <li>• SK – 8 students</li> <li>• Tenth – 3= 1 student, 2 gym users</li> <li>• Victoria – 0</li> <li>• ARIC – 0</li> </ul>	-Watching and monitoring trends
<u>WorkSafeBC Claims (Laura)</u>	--No WorkSafeBC claims to update on. Donna will update at next meeting



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### 4. Inspections

	Updates and Action Items
<u>Inspection Reports</u> (Laura) <ul style="list-style-type: none"> <li>• Inspections for all campuses are complete</li> <li>• Next inspections due March 2024</li> </ul>	-March inspections coming up  -Inspection at smaller campuses are done once a year by Director of Facilities and H&S Advisor  -H&S going to reach out to the committee members to schedule March inspection dates

### 5. Training and Education

	Updates and Action Items
<u>Course Offerings:</u> <ul style="list-style-type: none"> <li>• Check JOHS folder for training opportunities</li> </ul>	-BCGEU courses being held Feb 20-22, 2024, Tuesday Feb 20, all day, online 9-4:30 pm <a href="#">OHS Online Basic Committee Training - Tuesday, February 20, 2024 (mailchi.mp)</a> -If six or more people register, BCGEU will come and host course in person -Reach out to Dave B, if interested -Check JOHS Teams folder/emails for training opportunities <b>ACTION:</b> BCGEU course link added on JOHS Teams folder (Cory G) Anyone interested in BCGEU courses contact Dave B (ALL)
<a href="#">Joint Health and Safety Committee Fundamentals: Online Learning Component   WorkSafeBC</a>	
<a href="#">OH&amp;S Committee Education - BCFED Health &amp; Safety Centre (healthandsafetybc.ca)</a>	



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<a href="#">36 days Achieving Record Setting Results Against All Odds! – Bongarde Media</a>	
<a href="#">Culture of Care – Bongarde Media</a>	

**6. Review of Old Business (Review and updates on outstanding business from previous meeting(s))**

	<b>Updates and Action Items</b>
Room Location Information	<b>ACTION:</b> Tracy Punched to take H&S to Education & Students Committee to discuss posting timetable locations concerns
H&S – Emergency Management Plan Committee; Policy/Plan (Laura)	-Emergency Management Plan Committee formed and first meeting is in February -Laura has reached out to local government (Regional Districts and EMCR (Emergency Management and Climate Readiness) committees for collaboration with emergency preparedness
Campus Heat (Rob S)	-Temperature concerns ongoing -Donna is following up with Rob S with updates <b>ACTION:</b> bring forward on February Agenda with update (Stacey A)
SDS sheets in First Aid rooms (Carol) -Laura spoke	-SDS sheets organized and available by Department -Departments are to ensure that chemicals sheets are current -H&S working on framework to update departments on steps to ensure they are following within WHMIS guidelines



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	-Suggested to put current date on future SDS sheets to ensure SDS sheets are current in all departments
WorkSafe Duty to Accommodate & Duty to Cooperate (Laura)	-New regulations out January 2024 -Emphasizing employer duty to accommodate the employee and employee duty to report <b>ACTION:</b> H&S suggest removing WorkSafe Duty to Accommodate & Duty to Cooperate topic moving forward from JOHS Agenda (Stacey A)

**7. New Business**

	<b>Updates and Action Items</b>
<ul style="list-style-type: none"> <li>Follow up with First Aid incident in kitchen</li> </ul>	-Discussion about adding eye wash station at Silver King cafeteria -Discussions about procedures -Suggested to have a map showing eye wash stations

**Next meeting:** *February 22, 2024*, Teams, Silver King Boardroom, Sentinel 118 (Castlegar) at 2 pm

**Dismissed:** 2:56 pm