**Call to Order:**

**Committee Member Attendance:**

Arleen Gallo, Co-Chair and Management Rep [x]  Dave Briggeman, Co-Chair and BCGEU Rep [x]

Rob Schwarzer, Management Rep [x]  Terry Balyk, PPWC Rep [x]

Martin Keyserlingk, Management Rep [x]  Donna Drover, Management Rep [x]

Bob Kalmakoff, PPWC Rep [ ]  Holly Martin, PPWC Rep [x]

Tracy Punchard, Management Rep [x]  Daryl Jolly, Management Rep [x]

Ross White, BCGEU Rep [ ]  David Ringheim, BCGEU Rep [x]

Tarunjit Jassar [x]  Emily Moorhead, Minute taker [x]

**Review Previous Minutes: February 25, 2021**

Approved [x]  Minutes approved as presented

Revisions Needed [ ]

**Approve Agenda:**

Additions [x]  see below

Nothing to add [ ]

**Old Business:**

|  |  |
| --- | --- |
| 1. Stats Report (Standing item) – Arleen & Donna
 | * Three WorkSafe claims, and 11 lost time days.
* An employee was in a car accident and suffered a concussion. She will be on lost time until Friday, and then return to modified duties.
* Custodian hurt his shoulder and was advised to seek medical treatment. Forms have been sent to the employer to complete.
* All different injuries and different employee groups.
 |
| 1. Inspection Review:
	1. Shambalah Music Studio: Ross White
	2. Cafeteria/Admin Offices SK:

Donna & Holly* 1. 10th Street Floor 1 and grounds: Martin & Bob
 | * Ross not present – Martin and Ross to discuss inspection date.
* Completed at the end of Feb – no major concerns. The canoe in the student commons is looped through an electrical conduit – follow up with maintenance to ensure this will hold the weight.
* Fire extinguisher is on the floor and needs to be mounted – work order to submitted.
 |
| 1. FWW Dust Collector Update (Standing item) -
 | * No further updates at this time. Completion date is August 2022.
* Scope was modified to change the lights for safety.
 |
| 1. Respirator Cartridges FWW – Update: Donna
 | * Ron is bringing in a professional to measure the air flow to ensure it is operating properly.
* Meeting with Dave and Scott will take place next week with Donna to take inventory of the products.
 |

**New Business:**

|  |  |
| --- | --- |
| 1. Covid-19 Update - Donna
 | * Post-Secondary resuming in person instruction in September.
* Rhys and Angus have sent out emails updating employees.
* BC Go Froward Committee continues to meet – updates scheduled for May. College will continue to plan and move forward.
* Interior Health is conducting vaccination clinics at 10th Street and Castlegar campus. Beginning April 12th the clinic in Nelson will be open 7 days a week; Castlegar will be Tuesday-Saturday (plans are continue to evolve).
* Are students in student housing been given priority? Anyone who wants a vaccination should be able to get it by end of July into August.
 |
| 1. Mental Health First Aid – Dave B.
 | * Add to the agenda for the April 29 meeting.

**Action:** Arleen to reach out to Rhonda to see if it will be offered at the College.**Action:** Donna to look into the BC Fed courses. |
| 1. Inspection Schedule – Dave B.
 | * Dave is requesting a copy of the schedule to follow up on any missed inpsections.
 |

Next meeting: April 29, 2021