**Call to Order:**

**Committee Member Attendance:**

Arleen Gallo, Co-Chair and Management Rep  Dave Briggeman, Co-Chair and BCGEU Rep

Rob Schwarzer, Management Rep  Terry Balyk, PPWC Rep

Martin Keyserlingk, Management Rep  Donna Drover, Management Rep

Bob Kalmakoff, PPWC Rep  Holly Martin, PPWC Rep

Tracy Punchard, Management Rep  Daryl Jolly, Management Rep

Ross White, BCGEU Rep  David Ringheim, BCGEU Rep

Tarunjit Jassar  Emily Moorhead, Minute taker

**Review Previous Minutes: January 28, 2021**

Approved  Minutes approved as presented.

Revisions Needed

**Approve Agenda:**

Additions

Nothing to add

**Old Business:**

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| 1. Stats Report (Standing item) – Arleen & Donna | * WorkSafe claim – slip/trip/fall on the ice in the parking lot in Castlegar. It was treated as a First Aid and then the person went to the ER three days later for a swollen knee. No loss time days associated with this claim as of yet. It is still being investigated by HR. * Six WorkSafe or 2020 with four that had loss days. |
| 1. Inspection Review:    1. Shambalah Music Studio: Ross White    2. Cafeteria/Admin Offices SK:   Donna & Holly | * Ross not present – Martin to follow up with Ross. * Not completed – Donna will reach out to Holly to schedule an inspection. |
| 1. FWW Dust Collector Update (Standing item) | * Meeting took place with Mike Giesler. It has been tentatively approved for this fiscal. Waiting for Ministry approval. * It will begin in April/May and will be complete in September 2022. |
| 1. Respirator Cartridges FWW – David Ringheim | * Finishing space (automotive spray booth) – are the cartridges that are given to the students sufficient for the space? Seeking an assessment/ inspection by a professional. * Donna will follow up with Ron. Will need a complete list of products used in that space, and the SDS sheet. Donna to schedule a meeting with Dave R. |
| 1. Inspection Schedule - Donna | * Donna distributed the inspection schedule for 2021 – please make a note of your date and location. The schedule can also be found in the S:Drive. There are also templates. |

**New Business:**

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| --- | --- |
| 1. Covid-19 Update - Donna | * There hasn’t been any changes to the current PHO. * The College has done well with mitigating exposure. * Information on Fall will be coming shortly. * Transmission through touch points is low, and there has been recommendations/approval to decrease cleaning. |
| 1. Particulate levels is FWW spray booth – respirator and ventilation review | * (Number 4 in old business). |
| 1. Ventilation – Welding shop (Standing Item) | * Needs to be assessed and re-balanced. * Rob contacted Ron Z, and maintenance will look at the system. * Updates to continue as it progresses. |

Next meeting: February 25, 2021