**Call to Order:**

**Committee Member Attendance:**

Arleen Gallo, Co-Chair and Management Rep [x]  Dave Briggeman, Co-Chair and BCGEU Rep [ ]

Rob Schwarzer, Management Rep [x]  Terry Balyk, PPWC Rep [x]

Martin Keyserlingk, Management Rep [x]  Donna Drover, Management Rep [x]

Bob Kalmakoff, PPWC Rep [ ]  Holly Martin, PPWC Rep [x]

Tracy Punchard, Management Rep [x]  Daryl Jolly, Management Rep [x]

Ross White, BCGEU Rep [ ]  David Ringheim, BCGEU Rep [x]

Tarunjit Jassar [x]  Emily Moorhead, Minute taker [x]

**Review Previous Minutes: January 28, 2021**

Approved [x]  Minutes approved as presented.

Revisions Needed [ ]

**Approve Agenda:**

Additions [ ]

Nothing to add [x]

**Old Business:**

|  |  |
| --- | --- |
| 1. Stats Report (Standing item) – Arleen & Donna
 | * WorkSafe claim – slip/trip/fall on the ice in the parking lot in Castlegar. It was treated as a First Aid and then the person went to the ER three days later for a swollen knee. No loss time days associated with this claim as of yet. It is still being investigated by HR.
* Six WorkSafe or 2020 with four that had loss days.
 |
| 1. Inspection Review:
	1. Shambalah Music Studio: Ross White
	2. Cafeteria/Admin Offices SK:

Donna & Holly | * Ross not present – Martin to follow up with Ross.
* Not completed – Donna will reach out to Holly to schedule an inspection.
 |
| 1. FWW Dust Collector Update (Standing item)
 | * Meeting took place with Mike Giesler. It has been tentatively approved for this fiscal. Waiting for Ministry approval.
* It will begin in April/May and will be complete in September 2022.
 |
| 1. Respirator Cartridges FWW – David Ringheim
 | * Finishing space (automotive spray booth) – are the cartridges that are given to the students sufficient for the space? Seeking an assessment/ inspection by a professional.
* Donna will follow up with Ron. Will need a complete list of products used in that space, and the SDS sheet. Donna to schedule a meeting with Dave R.
 |
| 1. Inspection Schedule - Donna
 | * Donna distributed the inspection schedule for 2021 – please make a note of your date and location. The schedule can also be found in the S:Drive. There are also templates.
 |

**New Business:**

|  |  |
| --- | --- |
| 1. Covid-19 Update - Donna
 | * There hasn’t been any changes to the current PHO.
* The College has done well with mitigating exposure.
* Information on Fall will be coming shortly.
* Transmission through touch points is low, and there has been recommendations/approval to decrease cleaning.
 |
| 1. Particulate levels is FWW spray booth – respirator and ventilation review
 | * (Number 4 in old business).
 |
| 1. Ventilation – Welding shop (Standing Item)
 | * Needs to be assessed and re-balanced.
* Rob contacted Ron Z, and maintenance will look at the system.
* Updates to continue as it progresses.
 |

Next meeting: February 25, 2021