

## Castlegar JOHS Committee Minutes May 8, 2018 Sentinel 118, 1-2 pm

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**Call to Order:**

**Committee Member Attendance:**

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| Arleen Gallo, Co-Chair and Management Rep <input checked="" type="checkbox"/> | Niki Menard, Co-Chair and PPWC Rep <input checked="" type="checkbox"/> |
| Rob Macrae, SCFA Rep <input checked="" type="checkbox"/>                      | Barb Ihlen, Management Rep <input type="checkbox"/>                    |
| Rod Fayant, PPWC Rep <input checked="" type="checkbox"/>                      | Rhonda Schmitz, Management Rep <input checked="" type="checkbox"/>     |
| Donna Drover, Management Rep <input checked="" type="checkbox"/>              | Jason Dacosta, SCFA Rep <input type="checkbox"/>                       |
| Jennifer Pascoe, PPWC Rep <input checked="" type="checkbox"/>                 | Jodie Reay, PPWC Rep <input checked="" type="checkbox"/>               |
| Paul Rodrigues, PPWC Rep <input checked="" type="checkbox"/>                  | Brad McVittie, BCGEU Rep <input checked="" type="checkbox"/>           |
| Ron Zaitsoff, Management Rep <input checked="" type="checkbox"/>              |  |

**Review and adopt previous meeting's minutes of 4/10/2018.**

- Approved   
 Declined

**Approve Agenda:**

- Additions   
 Nothing to add

**Old Business:**

<p>1. Inspection Report – Inspections reports for previous years are available in the shared committee folder on the S Drive\                   Cafeteria Block- Niki Menard   <b>Action: Jodie to place Radon testing schedule in shared folder, check to see when next gym testing is to be completed.</b> Do not have schedule. Gym was tested in 2012 with a result of 30 Bq/m<sup>3</sup>. Acceptable level is 200 Bq/m<sup>3</sup></p>	<p><b>Action: Jodie to create a Radon testing schedule, similar to Health and Safety Inspection schedule</b></p> <p>Radon tests have historically been done as requested</p> <p>Cafeteria inspection – completed with no major issues</p>
<p>2. Stats Report (Standing item) - Arleen  <b>Action: Donna to look at what incidents should trigger an incident investigation/report and when do they need to be reviewed by JOHS committee members.</b></p>	<p>2 WCB's                  1 First Aid</p> <p><b>Need to complete an AI for employee injury Union/management rep to be called in to complete the AI.</b></p>

<p>Action: Jodie to check if the cut was caused by using the meat slicer, will follow up with the supervisor to see if there is an improved safety measure that can be implemented. It was not with the meat slicer, although all guards are in place and functioning well on the meat slicer.</p>	<p>Jodie followed up with John and everything is up to standard</p>
<p>3. Kirpan Policy  Action: Arleen to look at what other institutions are doing.   Action: Arleen to speak to International department to ask them to remind their students about Safe Scent.</p>	<p>Rhonda researched if other institutions have a Kirpan policy and only one other University in Canada has a stand alone policy. Ours will be part of our code of conducts. New Student code of Conduct will come out through PRC.</p>
<p>4. Incident Response Team – who should be on it? – Arleen  Action: Donna to have marketing to update IRT members on web-page.  Action: Donna to have Rod Fayant added to the list</p>	<p>Kerry suggested that IRT should consist of Directors/VP members   Look at changing name of Incident Response Team to better reflect incidents that we might face.   Action: Donna and Jodie to follow up with what other institutions are doing.</p>
<p>5. FPSE WHSEC (Rob Macrae)  Action: Donna has contacted Sarah Jones at IH and is waiting for feedback   Action: Arleen to bring this to LT during the next Safety update as an fyi.</p>	<p>Arleen brought up smoke free campuses at LT, as well as education on smoking cessation.   Rhonda and Leslie have applied for grant from Health Canada to do a more work on how a smoke free program would work at Selkirk College   Right to know vs personal information</p>
<p>6. handing out first aid supplies for non-campus related injuries - Arleen   Action: Arleen to talk to Robyn to see if Student Union can stock some safety supplies</p>	
<p>7. Chalkboards in Classrooms – Deborah Wilson   Action: Jodie to look into cost associated to having particulate testing done.   Holly at Nelson Purrair does air quality testing tests for PM.</p>	<p>Pure Air Testing in Nelson can test three classrooms for \$700 for airborne particulates.   Anything of a certain respirable size can cause a health risk</p>

\$699	Rob will create a sub-committee with Brad to look at chalk hazards and cost to replace blackboards We would need to also look at gym
8. UCCIP Forms – Arleen <b>Action: Barb to follow up with UCIPP regarding use of band-aids and if a form is required.</b>	Do not need a UCIPP for band aids
9. Lights outside U6 <b>Action: Donna to submit a work order if the light is still burned out</b>	<b>Paul will look at the area tonight to see if the bulb is burned out.</b>

**New Business:**

1. Grad overcapacity – Jodie	Gym is over capacity every year Should JOHS send a letter to split grad <b>Action: Jodie to write a letter for Arleen and Niki to sign, include numbers</b> Looking at having an am/pm grad
2. Employee and Student Safety Related Incidents and Security - Donna/Jodie	There was an employee/student incident that resulted in a graduated student being banned from campus. Would like to highlight that security would have been helpful in this situation.
3. Custodial Light Duties - Paul	Deep summer cleaning, it would be ideal if there could be two additional full-time custodians to help with the deep summer cleaning. Modified workers should be supernumerary to the employee requirements and they do not provide enough man power to properly and safely complete the cleaning. With increased student capacity and the college being busier than ever we want to make sure that our custodial staff are not at risk of a rate of injury due to the
4. On-line Orientation -	Safety orientation is great but would like to see WHMIS training added to this. We are required by WCB to keep a record of who has been WHMIS trained.  Selkirk is 30 years behind in complying to WHMIS standards  We have a 3 year plan to phase in WHMIS

Next Meeting: June 5, 2018, Sentinel 118



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Co-Chair – Arleen Gallo/Niki Menard