



Combined JOHS Committee Agenda

April 25, 2024

Teams, Silver King C-128, Sentinel 118

Territorial Acknowledgment: *Selkirk College acknowledges the traditional territories of the Sinixt (Lakes), the Syilx (Okanagan), the Ktunaxa, and the Secwépemc (Shuswap) peoples.*

Call to Order: 2:00 pm

Committee Member Attendance

- Donna Drover, Co-Chair and Management Rep
- Tracy Punchard, Co-Chair and Management Rep
- Dave Briggeman, Co-Chair and BCGEU Rep
- Jason Dacosta, Co-Chair and SCFA Rep
- Heather Bishop, Management Rep
- Rod Fayant, PPWC Rep
- Niki Menard, PPWC Rep
- Jim Leitch, BCGEU Rep
- Ken Zdebiak, PPWC Rep
- Tracy King, PPWC Rep
- Gerald Lightburn, PPWC Rep
- Carol Currie, Management Rep
- Cory Gigliotti, H&S Rep
- Laura Neigel, Management Rep
- Rob Schwarzer, Management Rep
- Martin Keyserlingk, Management Rep
- Holly Martin, PPWC Rep
- David Ringheim, BCGEU Rep
- Katie Comrie, SCFA Rep
- Steve Perepelkin, PPWC Rep
- Marilyn Rivers, Management Rep
- Rick Tantangalo, PPWC Rep
- Stacey Ashton, Admin



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Review and adopt previous meeting's minutes of 3/28/2024 (Castlegar & Nelson)

Approved

Declined

Approve Agenda:

Additions

Nothing to add

- Silver King alley way usage

1. Campus Update (Heather)

	Updates and Action Item(s)
	-Castlegar campus conducting fire practice drills involving machinery, mainly in lower parking lot. Please note, these fire drills are planned so no need to be alarmed -Dirt bikers driving around in middle of day, RCMP notified -Please ensure garbage bins are kept closed to deter bears -There have been reports of students from student housing leaving garbage outside of bins. Let's remind everyone to dispose of garbage properly to avoid bear issues

2. Health & Safety Update (Laura)

	Updates and Action Item(s)
Current Marketing Campaigns - National Day of Mourning - Provincial Emergency	-Flags lowered halfway on Friday for National Mourning Day -Emergency Awareness week is scheduled for May 2-11 and collaborating with the marketing to



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Preparedness Week	promote it. The theme will focus on technology and its role in emergency preparedness, including the utilization of Alertus.
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3. Stats Report –Mar 25, 2024 to April 18, 2024

	Near Misses	First Aid	WorkSafeBC Claims
This period	4	16	
This period last year	4	10	
Year-to-date	9	101	

	Updates and Action Items
<p><u>Near Misses</u> - 4</p> <ul style="list-style-type: none"> • Property Damage- Victoria St • Suspicious Person – Castlegar • Slipped parts while holding – Silver King • Dangerous Driving - Castlegar 	<p>-Incidents are recorded including the dirt biking on campus. The bikes were feeding through the buses and not slowing down</p>
<p><u>First Aid</u> - 26</p> <ul style="list-style-type: none"> • Castlegar – 3 1 further medical care (User Group) • Trail – 2 1 off site but treated here, 1 back pain 	<p>-all student cases were minor wounds -2 seizures and H & S will monitor</p>



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<ul style="list-style-type: none"> • SK – 7- All minor student injuries • Tenth – 1 User Group- further medical aid required • Victoria – 2 Students, both debris in eye • Nakusp – student unwell 	
<p><u>WorkSafeBC Claims</u></p> <ul style="list-style-type: none"> • 5 	<p>-4 approved and one pending still, related to the SK explosion</p>

4. Inspections

	Updates and Action Items
<p><u>Inspection Reports</u></p> <ul style="list-style-type: none"> • Inspections are being booked • Completed: Castlegar pumphouses and Treatment plant 	<ul style="list-style-type: none"> - Monthly inspections are now being conducted between March and June -If there is a need for an inspection, please contact H&S to schedule -update date scheduling in June for Nakusp and smaller campuses if not already booked ACTION: Keep inspections for all campuses on agenda moving forward (Cory) -water treatment plant and pump houses were checked and had no issues. Update eye wash station

5. Training and Education

	Updates and Action Items
<p><u>Course Offerings:</u></p>	<ul style="list-style-type: none"> - All members – if you complete training please report it to H&S for tracking



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<ul style="list-style-type: none"> • Check JOHS folder for training opportunities 	-Reminder if you do any courses to update H&S so that they are up to date
Joint Health and Safety Committee Fundamentals: Online Learning Component WorkSafeBC	
OH&S Committee Education - BCFED Health & Safety Centre (healthandsafetybc.ca)	
Culture of Care – Bongarde Media	

6. Review of Old Business (Review and updates on outstanding business from previous meeting(s))

	Updates and Action Items
Room Location Information	<p>ACTION: Tracy P update on room location being listed or not for students</p> <p>- Registrar looking into the process and thinking about adding training attached to student timetables for privacy/safety precautions</p> <p>ACTION: Take this item off for next meeting (Cory)</p>
Silver King fire and explosion	<p>ACTION: Laura to create an incident investigation folder on the Teams channel where copies of redacted investigations can be available for committee members to review</p> <p>-Completed</p>



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	<ul style="list-style-type: none"> -Working on adding more inspection folders onto JOHS teams channel -Emphasized to keep confidential reports amongst JOHS Committee and not to discuss outside of the committee
<p>Roadway between shop buildings</p>	<p>ACTION: Facilities will follow up with Finance & Risk Dept to confirm college liabilities for potential injuries during non-business hours in this space, public access</p> <ul style="list-style-type: none"> -Move to next meeting to get update <p>ACTION: Kerry and Donna to have further conversation on this roadway safety precaution ideas and share next month</p> <ul style="list-style-type: none"> -Get update at next meeting -Discussed safety precautions again for improved safety measures -Ensure Facilities input is considered -Generate ideas for safety signage -Verify whether the roadway through is part of Selkirk or the City
<p>Phones missing from Classrooms Wifi dead-spots</p>	<p>ACTION: Bring feedback to the committee about phone service for classrooms in Bonnington wing (Niki)</p> <ul style="list-style-type: none"> -Uncertainty exists regarding the availability of Wi-Fi calling and the safety protocols in place for requiring emergency/first aid -Phone was added in one of the classrooms that was missing one, not sure why it didn't have one -Submit a work order if there is a phone needed again to be proactive for emergency preparedness



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JOHS Meeting Minutes	<p>ACTION: Research whether post-secondary institutions publicly post JOHS minutes (Dave)</p> <ul style="list-style-type: none"> -Nothing to report at this time about what other post secondaries do -Required to post for the JOHS Committee publicly, but not required to post publicly -We can post internally on bulletin boards, etc but do not need to, nor should we post to the public
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7. New Business

	Updates and Action Items
Combining Meeting/Separating JOHS Committees	<ul style="list-style-type: none"> -Do not have a solution to keep combined or separate -Ensure that IT, H&S and other relevant groups have the ability to attend separate meetings as needed -Suggested for separate meetings during Sept - May with inclusion of H&S topics -Open to combine meetings during the summer months while still addressing separate campus needs -Consider incorporating H&S in person discussions into JOHS split meetings to increase presence across all campuses -Discussed strategies for fostering a culture of H&S at all campuses -Schedule a split up of meeting again in Sept -Keep on agenda items in May to make a decision

Next meeting: *May 23, 2024*, Teams, Silver King Boardroom, Sentinel 118 (Castlegar) at 2 pm

Dismissed: 2:52 pm