Cheque Requisition Honourarium

FINANCE DEPARTMENT

Selkirk College

Payee: _____

Address: _____

_____

_____

Voucher: _____

GST: _____

Social Insurance No: _____

Date of visit: _____

Contribution to Selkirk College:

EXPENSES	Dollar Amount $
Honourarium	
Living (reciepts required)	
Travel (reciepts required)	
Supplies (reciepts required)	
Other (reciepts required)	
Mileage	/km at $0.50/km $
Total	

		-			-							-				

$ - AMOUNT

		-			-							-				

$ - AMOUNT

$ - TOTAL

YOUR SIGNATURE (REQUISITIONER) _____ DATE _____

APPROVING MANAGER SIGNATURE _____ DATE _____

250 365 1295 Finance Department
1 888 953 1133 selkirk.ca

Within Reach. Beyond Imagination.