Mastercard Business Card Log

FINANCE DEPARTMENT

Selkirk College

Please submit to Finance Department, Castlegar Campus.
Have you attached everything? Are codes correct?

CARD NUMBER	PRINT NAME (CARDHOLDER)	CARDHOLDER SIGNATURE
SCHOOL/DEPT/DIVISION	PRINT NAME (MANAGER)	APPROVING MANAGER SIGNATURE

D/M/Y	Reference (if any number)	Supplier	Description	Receipt total	Account code

250 365 1222 Finance Department
1 888 953 1133 selkirk.ca
Within Reach. Beyond Imagination.