

## **Selkirk College Sustainability Committee Terms of Reference**

### **Introduction**

The Sustainability Committee has been struck to guide us as we work towards a more sustainable Selkirk College.

### **Purpose**

Selkirk College is committed to implementing practices that promote a healthy natural environment in our teaching activities, administration, facilities, operations, funding allocations, and research priorities. The committee works to oversee this commitment by formulating and implementing environmental policy and procedures, which works to reduce our overall ecological footprint and educate our communities. The committee supports and encourages a variety of environmental initiatives on all Selkirk campuses. The purpose of these terms of reference is to describe the scope, mandate, and responsibility of the Selkirk College Sustainability Committee.

### **Duties and Responsibilities**

The Selkirk College Sustainability Committee will be responsible for:

1. Overseeing the development, implementation, monitoring, and review of the Action Plan.
2. Contributing to the development of sustainability procedures and policies formulating environmental policy and associated plans.
3. Advising on the integration of the environmental policy into the Selkirk College strategic plan.
4. Promoting a culture of sustainability on campus and acting as ambassadors for sustainability within their respective College departments and within the greater West Kootenay community (i.e. participating in campus events and sharing information about initiatives with students and colleagues).

### **Membership**

Committee Chair  
Sustainability Coordinator  
Representative from Administration (not including Director of Facilities or Campus Manager)  
Director of Facilities or representative  
Campus Manager  
Up to six faculty and/or staff with appropriate interest and expertise  
Student representative  
Partnering Committees

- Members are suggested to commit to a minimum of three years.
- The committee will meet a minimum of three times per year.
- The chair will be appointed by the College President or the Committee.
- An agenda will be prepared for each meeting.
- Minutes will be recorded each meeting and will be stored electronically.
- An AGM will be held every spring to review Committee membership.

### **Accountability**

The Sustainability Committee will report to the Selkirk College President.