

PREFERRED STATUS!

The **Workplace Readiness** certificate gives you front-of-the-line status for a job interview at Zellstoff Celgar. The certificate is awarded to those who complete ten university-level courses, four of which are mandatory:

TWC 164-3: Technical Writing and Communications I
TWC 165-3: Technical Writing and Communications II
PEAC 101-3: Peace Studies II (Conflict Resolution)
HSER 174-3: Interpersonal Communications



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Choose your remaining six courses from Celgar's "Recommended List":

ADMN 171-3: Management Principles
CHEM 110-3: Fundamentals of Chemistry **or**
CHEM 122-3: General Chemistry
COMM 220-3: Organizational Behaviour
MATH 125-3: Business Mathematics
PEAC 100-3: Peace Studies I
PSYC 100-3: Introductory Psychology I
SOC 120-3: Introductory Sociology I **and**
SOC 121-3: Introductory Sociology II
WS 100-3: Women's Studies I

For more details, contact School Chair Linda Harwood at 250-365-1394 or lharwood@selkirk.ca.

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The advanced certificate in **Workplace Communications** is designed for those already holding an entry-level Trades or Plant Operator Certificate, an associate degree, or a university degree in any discipline and gives Zellstoff Celgar applicants preferred job interview status. Emphasizing interpersonal and professional communications skills in the workplace -- written, oral, and behavioral -- this advanced certificate is awarded upon successful completion of these four courses:

TWC 164-3: Technical Writing and Communications I
TWC 165-3: Technical Writing and Communications II
PEAC 101-3: Peace Studies II (Conflict Resolution)
HSER 174-3: Interpersonal Communications



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