

Selkirk College Policies and Procedures		Title and number	8900 Honorary Diplomas, Distinguished Educator and Distinguished Alumnus Awards		
		Replaces	8900		
		Effective	2005-09-01	Next review :	2010-09-01
Executive Responsibility	Administrative Responsibility	Recommended by Policy Review Committee	2005-08-29		
President	President	Recommended/Approved by Education Council	N/A		
		Approved by President/Board	2005-09-01		

1 POLICY:

Honorary Diplomas and Distinguished Educator and Distinguished Alumnus Awards are important forms of recognition offered by Selkirk College. These awards are granted by the Board of Governors to recognize persons who have distinguished themselves by their significant contributions to the College and/or by professional accomplishments in their field, and whose excellence will reflect positively upon the institution.

Honorary Diplomas are normally awarded to external community members and/or alumni. Distinguished Educator Awards are provided to retired employees. Distinguished Alumni Awards are provided to previous students of Selkirk College.

Nominees shall not be current members of the College Board, current employees or students of Selkirk College, or individuals who have direct political, legal or budgetary authority over the College.

2. CRITERIA

Criteria for the awarding of an **Honorary Diploma** include:

- A. Outstanding and sustained service to Selkirk College and/or the educational community which Selkirk serves;
- B. Outstanding accomplishments that have benefited Selkirk and /or the community;
- C. Important contributions to the College's mandate mission and values.

Criteria for the awarding of a **Distinguished Educator Award** include:

- A. Outstanding and superior faculty work that has been consistently evaluated as excellent by students and peers over a period of at least ten years;
- B. Contribution to his/her discipline through scholarship and notable teaching methods, development of exceptional or innovative curriculum, outstanding service to students;
- C. Contribution to his/her Department or School in a positive way, providing leadership, sharing expertise and motivating others.

Criteria for the awarding of a **Distinguished Alumnus Award** include:

- A. Outstanding achievement in her/his field of endeavour;
- B. Outstanding Contributions to their Community.
- C. Achievements that reflect well on Selkirk College, its mandate, values and mission.

3. PROCEDURES AND TIMELINES

The President shall call for nominations. Any member of the College Community may nominate an individual to receive an Honorary Diploma, Distinguished Educator or Distinguished Alumnus Award.

Nominations must be in writing and should include a letter that explains clearly and concisely why the nominee is deserving of the award, based on the criteria above. The letter should also include a biographical summary outlining accomplishments. It should be sent to the President who, with an appointed Selection Committee, will review the nominations and recommend the awards to the Board.

There will be a maximum of two Honorary Diplomas, one Distinguished Educator and one Distinguished Alumnus Award per year. In special circumstances, more than one Distinguished Educator and one Distinguished Alumnus award can be granted.

All recipients of these awards and diplomas will be expected to attend the Convocation ceremonies and one of the recipients would be expected to make a short address to Convocation.

4. BENEFITS

The holders of Honorary Diplomas and Distinguished Alumnus Awards will be honoured publicly at the Convocation ceremony. Their names will be listed in appropriate College publications, the web site and the Annual Report.

The recipient of a Distinguished Educator Award will be also be honoured publicly in College publications. In addition, he/she will be entitled to:

- A. Temporary use of a College office (subject to availability) for periods of scholarly or professional activity.
- B. Free life-time access to the College Library.
- C. Appropriate courtesies such as invitations to graduation and award ceremonies and other College events.
- D. Eligibility to apply for grants from external agencies through established College approval mechanisms.
- E. Eligibility to represent the College at social and fund-raising events on the request of the President or the Board Chair.

Other relevant policies:

Key words:

Diplomas, Eligible, Awards, Distinguished