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| Selkirk College Policies and Procedures | | Title and number | 6330 Smoking Policy | |
| | | Replaces | | |
| | | Effective | 2013.01.01 | Next review : |
| Executive Responsibility | Administrative Responsibility | Recommended by Policy Review Committee | | |
| Director, Human Resources | Assistant Director | Recommended/Approved by Education Council | | N/A |
| | | Approved by President | | |

1 PURPOSE

This policy prohibits smoking in and around College buildings and vehicles.

2 SCOPE / LIMITS

This policy applies to all individuals on Selkirk College campuses: staff, faculty, contractors, students and visitors.

3 PRINCIPLES

Selkirk College is committed to providing a healthy smoke-free environment for its employees, students, and visitors. The College must comply with provincial and municipal legislation enacted to regulate smoking in the workplace and in post-secondary educational institutions.

4 PROCEDURE

Without exception, there will be no smoking on College grounds within 10 meters of any doorway, opening, window, or air intake. Further, smoking is prohibited in College-owned or -leased vehicles. Tobacco products will not be sold on Selkirk College premises. Smoking is prohibited in covered walkways and entryways. There shall be marked designated outdoor smoking areas with ashtrays provided.

5 RESPONSIBILITIES

5.1 Management will:

- ensure that “No Smoking” Signs are displayed, as required by the legislation.
- ensure that employees, students, and visitors do not smoke in smoke-free places and vehicles.
- investigate complaints regarding employees, students, and visitors smoking.
- inform, consult and train employees on this policy.

5.2 Employees will:

- ensure that they or others do not interfere with no-smoking signs.
- comply with the no-smoking policy.
- ensure students and visitors do not smoke in smoke-free places and vehicles.
- report incidents of smoking in smoke-free areas and vehicles.

5.3 Students/ visitors will:

- refrain from smoking in smoke-free areas and College vehicles.
- move to the back of the classroom if the smell of smoke on their clothing is bothering others.

6 ASSISTANCE FOR SMOKERS

The policy is not concerned with whether anyone smokes, but rather where they smoke and how it affects others. Employees seeking assistance in stopping smoking should contact the Employee Assistance Program (1-800-361-5676).

7 REGULATIONS AND LEGISLATION:

BC Ministry of Health Bill C 10- 2007

http://www.leg.bc.ca/38th3rd/3rd_read/gov10-3.htm

WCB BC Environmental Tobacco Smoke Regulations 4.81

http://www2.worksafebc.com/publications/OHS_Regulation/Part4.asp#Section Number:4