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| <b>Selkirk College<br/>Policies and Procedures</b> |   | Title and number                          | <b>8620 – Admission of International Students</b> |               |            |
|  |   | Replaces                                  | B3002.2   |               |            |
|  |   | Effective                                 | 2005-08-29  | Next review : | 2010-08-29 |
| Executive Responsibility                           | Administrative Responsibility                   | Recommended by Policy Review Committee    |   | 2005-08-29    |            |
| Dean of Corporate and International Development    | Dean of Corporate and International Development | Recommended/Approved by Education Council |   |               |            |
|  |   | Approved by President                     |   | 2005-08-22    |            |

## 1 GENERAL

This policy applies to international students who attend classroom-based courses or programs, as well as to international students who enrol in on-line programs.

## 2 POLICY

Selkirk College will continue to admit international students to educational programs, providing the following conditions are met:

1. The international student meets all admissions criteria for the College and the program/course selected and, except for on-line students, have appropriate documentation, from Immigration Canada.
2. The international student pays a tuition fee sufficient to cover direct costs and overhead for one space in the program to which he/she is admitted.
3. The international student does not displace a qualified citizen or permanent resident (as defined by Immigration Canada) from British Columbia or from other parts of Canada from a space within the provincially- funded profile for that program.
4. The international student provides evidence of health insurance coverage at the time of admittance to Selkirk College and covering the period until the provincial Medical Services Plan or other plan becomes applicable. This paragraph does not apply to on-line students.
5. Selkirk College provides the following exemptions to the international fees charged to international students. Any student registered under these categories will be treated as a domestic student, except that these students are not exempt from clause 3 and 4 of this policy:
  - a. foreign domestic workers with employment authorization;
  - b. those individuals and their dependents who are carrying out official duties in Canada and able to substantiate this official duty status with immigration documentation;
  - c. those in Canada as "Applicants for Landing" and able to substantiate with immigration documentation, including convention refugees being processed towards landing in Canada;

- d. employment authorization holders and their dependents (other than those on working holiday authorizations) who may be eligible for exemption on a special case application to the institution;
- e. refugee claimants who may be eligible for exemption on a special case application if approved by Immigration Canada and by the Ministry of Advanced Education.
- f. legal dependents of Canadian citizens or permanent residents of Canada providing that the dependent status is fully documented and has been established a minimum of three years prior to the student's application for exemption.

**PROCEDURES:**

1. The Board shall be advised annually via the Enrolment Audit regarding the number of known international students admitted to the College.

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**Other relevant policies:**

8610 Admissions and Standards, 8600 Pre-admission Basic Skills Assessment

**Key words: .....**

Admissions, authorization, international fees