

<b>Selkirk College Policies and Procedures</b>		Title and number	<b>6100 Employee and Family Assistance Program (EFAP)</b>		
		Replaces	B6000.2		
		Effective	1996-09-01	Next review :	2005-12-01
Executive Responsibility	Administrative Responsibility	Recommended by Policy Review Committee		1998-01-28	
President	President	Recommended/Approved by Education Council		N/A	
		Approved by President		1998-01-28	

## 1 POLICY

To fulfill Selkirk College's commitment to a positive working and learning environment, the College will make confidential and voluntary counselling services available to its employees and their immediate family through provision of an Employee and Family Assistance Program. The EFAP is available to all regular full-time and part-time employees of Selkirk College and their family members as defined by Selkirk College's benefit program.

The EFAP Committee will be responsible for managing and administering the contracted EFAP services. The EFAP Committee will be comprised of equal representation, not to exceed two (2), from each employee group which includes SCFA, BCGEU, PPWC and Exempt. One of the exempt representatives will be a member of the Personnel Department who will be the committee contact person with the EFAP Service Provider.

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### Other relevant policies:

6010 Human Rights

### Key words: .....

Committee, Assistance, Counselling Services, Confidential