

Selkirk College

Castlegar JOH&S Meeting Minutes

2008/04/10

Attendees: Liana Zwick, Corrine Major, Peter Leach

Absent: Rob Macrae, Ian Dawe, Jeff Schuepfer, Steve Podovennikoff

Guests:

Minutes: P. Leach

#	Item	Discussion	Outcome/Action
1	Old Business	<ul style="list-style-type: none"> - H & S videos - Defibrillators - Smoking on campus - Sentinel Handicap Lift - Risk Management/security - FA forms 	<ul style="list-style-type: none"> - The library has ordered copies of the H & S DVD that Corrine and Jeff reviewed. - AED (defibrillators); Peter is requesting a quote from DEFIBTECH for two defibrillators with wall mount storage cases. - Bill 10-2007 smoking regulations went into effect on March 31st, compliance by students and staff has been good. Smoking areas need to be defined, and weather resistant ashtrays provided before the fall semester begins. - A sign has been posted at the handicap lift in lower Sentinel, it states that the operating key can be collected for use at the reception office in the entry lobby. - Risk management and security still need to be addressed. - Peter still needs to upgrade Trail to current First Aid forms.
2	First Aid Stats	<ul style="list-style-type: none"> - Main building and Gym 	<ul style="list-style-type: none"> - Soft tissue 1 (staff) - Air quality 1 (staff) - Laceration/puncture 1 (staff) - Abrasion 1 (student) motorcycle incident
3	New Business	<ul style="list-style-type: none"> - Safety training for students in labs - Deaf student with limited mobility - Gym Causeway 	<ul style="list-style-type: none"> - Safety training for students in labs, indoor and outdoor, needs to be emphasized. Peter will send out a notice to instructors asking that they consider safety training issues

		<ul style="list-style-type: none"> - 2009 spring Trade show 	<p>during the May staff meetings.</p> <ul style="list-style-type: none"> - A deaf student with limited mobility, confined to a will chair, will be attending the College in the fall. There are some special safety considerations that need to be addressed. A meeting has been held with the student, her interpreter, and some staff. Peter will be working with maintenance and the student to address all concerns before fall semester commences. - Students and visiting children have created shortcuts from the causeway above the lower gym entry around the end of the causeway railing to the lower entry. It was suggested that railing extensions or landscaping might eliminate this potential safety problem. - Corrine informed the committee that the Castlegar Trade/ Home and Garden show will be held at the college in the spring of 2009; we will have to have a comprehensive Fire and Safety plan in place for the event. Questions regarding security and first aid need to be dealt with.
4	Inspection	<ul style="list-style-type: none"> - Chemistry lab(s) 	<ul style="list-style-type: none"> - Peter and Liana toured the chemistry labs with Jackie Belza; one eye wash station has only cold water, this could lead to eye shock. Jackie mentioned that, because of class sizes, there are not enough fume hoods for all the students so the room becomes full of potentially toxic fumes at times. She requested that a non-explosive fan be installed in one of the windows in the lab to help ventilation. Peter will contact Steve Podovennikoff regarding these issues. The labs were clean and orderly. Liana suggested that Peter create an inspection form.
5	Next Meeting	<ul style="list-style-type: none"> - the next meeting will be on Thursday May 15th, 12:30; room to be announced. 	

